

# Licensing Panel (Licensing Act 2003 Functions)

Date: **8 September 2025**

Time: **10.00am**

Venue **Virtual**

Members: **Councillors:** Helliwell, Lyons and Sykes

Contact: **Francis Mitchell**  
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# AGENDA

## 4 TO APPOINT A CHAIR FOR THE MEETING

### WELCOME & INTRODUCTIONS

## 5 PROCEDURAL BUSINESS

- (a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the Licensing Committee may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest:**

- (a) Disclosable pecuniary interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

- (c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

**NOTE:** Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

## 6 HOVE MUSEUM LICENSING PANEL (LICENSING ACT 2003 FUNCTIONS)

7 - 80

Contact Officer: Charles Boufrahi  
Ward Affected: Westbourne & Poets' Corner

Date of Publication - Friday, 29 August 2025

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For further details and general enquiries about this meeting contact Francis Mitchell, (01273 294183, email [Francis.Mitchell@brighton-hove.gov.uk](mailto:Francis.Mitchell@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

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- Do not re-enter the building until told that it is safe to do so.





# Licensing Panel (Licensing Act 2003 Functions)

Brighton & Hove City Council

<b>Subject:</b>	<b>Application for a Variation of a Premises Licence under the Licensing Act 2003</b>
<b>Premises:</b>	<b>Hove Museum &amp; Art Gallery 19 New Church Road, Hove, BN3 4AB</b>
<b>Applicant:</b>	<b>RPMT Enterprises Ltd</b>
<b>Date of Meeting:</b>	<b>08 September 2025</b>
<b>Report of:</b>	<b>Corporate Director for City Operations</b>
<b>Contact Officer:</b>	<b>Name: Corinne Hardcastle</b>
	<b>Email: corinne.hardcastle @brighton-hove.gov.uk</b>
<b>Ward(s) affected:</b>	<b>Westbourne &amp; Poets Corner</b>

## 1. PURPOSE OF REPORT AND POLICY CONTEXT

- 1.1 To determine an application for a **Variation of a Premises Licence** under the Licensing Act 2003 for **Hove Museum & Art Gallery**.

## 2. RECOMMENDATIONS:

- 2.1 That the Panel determine an application for a **Variation of a Premises Licence** under the Licensing Act 2003 for **Hove Museum & Art Gallery**.

## 3. CONTEXT/BACKGROUND INFORMATION & CONSULTATION

- 3.1 The application is for a **Variation of a Premises Licence** under the Licensing Act 2003. The application proposes

The variation is to extend the current internal licensed hours to 11pm each day rather than the limit of 12 events a year and include an area outside from 10am till 6pm each day.

- 3.2 Section 16 (Operating Schedule) of the application is detailed at Appendix A and the plan of the premises is attached at Appendix B

### 3.3 Summary table of **existing and** proposed activities

	<b>Existing</b>	<b>Proposed</b>
<b>Plays</b>	Every day: 10:00 – 17:00 Indoors	Every day: 10:00 – 23:00 Indoors & outdoors
<b>Films</b>	Every day: 10:00 – 17:00 Indoors	Every day: 10:00 – 23:00 Indoors & outdoors
<b>Live music</b>	Every day: 10:00 – 17:00 Indoors	Every day: 10:00 – 23:00 Indoors & outdoors
<b>Recorded Music</b>	Every day: 10:00 – 17:00 Indoors	Every day: 10:00 – 23:00 Indoors & outdoors
<b>Performance of Dance</b>	Every day: 10:00 – 17:00 Indoors	Every day: 10:00 – 23:00 Indoors & outdoors
<b>Supply of Alcohol</b>	Every day: 10:00 – 17:00 On the premises	Every day: 10:00 – 23:00: On the Premises Every day: 10:00 – 18:00: Outside
<b>Hours premises are open to public</b>	Every day: 10:00 – 17:00 Indoors	Every day: 10:00 – 23:00
<b>For all of the above</b>	Plus private views (12 per annum) and museum lates (12 per annum) 17:00 – 23:00	

**3.4** Existing licence attached at Appendix C

**3.5** The premises does not fall in the Cumulative Impact Area or the Special Stress Area.

#### **Representations received**

**3.6** Details of the representations made are notified to applicants on receipt by the Licensing Authority using a pro-forma. A summary appears below:



- 3.7 10 representations were received. They were received from local residents
- 3.8 Representations received had concerns relating to Prevention of Crime and Disorder and Prevention of Public Nuisance
- 3.9 Full details of the representations are attached at Appendix D and proposed Conditions attached to appendix E. A map detailing the location of the premises is attached at Appendix F.

## 4. COMMENTARY ON THE LICENSING POLICY

- 4.1 The following extracts from Brighton & Hove City Council Statement of Licensing Policy are considered relevant to this application and **are numbered as they appear in the policy**:

### 1 Introduction

1.1 This Statement of Licensing Policy has been prepared in accordance with the provisions of the Licensing Act 2003 (the Act) and having regard to Guidance issued by the Home Office under Section 182 of the act. This policy takes effect from the 4th February 2021. The licensing authority is Brighton & Hove City Council. The purpose of this statement is to promote the licensing objectives and set out a general approach to making licensing decisions. The discretion of the licensing authority in relation to applications under the act is only engaged if 'relevant representations' are made by other persons or responsible authorities. This policy will inform the approach to be taken when deciding applications and imposing conditions when relevant representations are received. It is also intended as a guide for applicants as to what to include in their operating schedules, always recognising that if no representations are received, the application must be granted. The licensing authority must carry out its functions with a view to promoting the licensing objectives and this policy is framed around those objectives. Each application will be given individual consideration on its merit. The scope of this policy covers the following:

- Retail sales of alcohol.
- The supply of alcohol by or on behalf of a club, or to the order of, a member of the club.
- The provision of regulated entertainment.
- The provision of late night refreshment.

### 1.2 The licensing objectives are:

- (a) the prevention of crime and disorder.
- (b) public safety.
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

### 1.3 Scope

1.3.1 Licensing is about regulating licensable activities on licensed premises, by qualifying clubs and at temporary events. Any conditions attached to various

authorisations will be focused on matters which are within the control of individual licensees and others with relevant authorisations, i.e. the premises and its vicinity. Each application will be given individual consideration on its merit. Nothing in this policy shall undermine the right of any individual to apply under the terms of the act for a variety of permissions and to have any such application considered on its individual merits. Similarly, nothing in this policy shall override the right of any person to make representations on an application or seek a review of a licence or certificate where provision has been made for them to do so in the act.

### **3.3 The Matrix Approach**

#### **The Licensing Authority will support:**

3.3.1 Diversity of premises: ensures that there is a mix of the different types of licensed premises and attracts a more diverse range of customers from different age groups, different communities and with different attitudes to alcohol consumption. It gives potential for positively changing the ambience of the city or an area of it. This will have a positive effect in reducing people's fear of crime and in increasing the number of evening visitors to the city centre. The Community Safety Strategy recognises that too many single uses in a confined area and patrons turning out onto the streets at the same time may create opportunities for violent crime and public disorder and therefore supports mixed use venues encouraging a wider age balance.

3.3.2 A "matrix" approach to licensing decisions has been adopted and is set out below. It provides a framework of what the licensing authority would like to see within its area and gives an indication of the likelihood of success or otherwise to investor and businesses making applications.

Matrix approach for licensing decisions in a Statement of Licensing Policy (times relates to licensable activities)

	<b>Cumulative Impact Area</b>	<b>Special Stress Area</b>	<b>Other Areas</b>
<b>Restaurant</b>	Yes (midnight)	Yes (midnight)	Yes (midnight)
<b>Café</b>	Yes (10 pm)	Yes (10 pm)	Yes (10 pm)
<b>Late Night Takeaways</b>	No	Yes (midnight)	Yes (midnight)
<b>Night Club</b>	No	No	No
<b>Pub</b>	No	Yes (11pm)	Yes (midnight)
<b>Non-alcohol lead (e.g. Theatre)</b>	Yes (favourable)	Yes (favourable)	Yes (favourable)
<b>Off-licence</b>	No	No	Yes (Up to 11pm but if in densely residential area may be earlier – see note 7 below)
<b>Members Club (club premises certificate)</b>	Yes (<100 capacity) (11pm)	Yes (<100 capacity) (11pm)	Yes

#### Notes on matrix

Subject to the following notes, the policy, as represented in the matrix, will be strictly adhered to:

- 1) Each application will be considered on individual merit
- 2) Applications within the CIZ are subject to the special policy on cumulative impact at para 3.1, and those within the special stress area to the special stress policy considerations at para 3.2.
- 3) Departure from the matrix policy is expected only in exceptional circumstances
- 4) Exceptional circumstances will not include quality of management or size of venue except where explicitly stated in policy matrix.
- 5) Exceptional circumstances may include: consultation with and meeting requirements of responsible authorities, an appropriate corporate social responsibility policy, community contribution to offset impact (such as financial contribution to infrastructure), community support, alcohol sale ancillary to business activity (demonstrable to responsible authorities and licensing authority, for instance by licence condition allowing authorised officers access to sales accounts).

6) The following licensing activities are encouraged and valued by the licensing authority: outdoor regulated entertainment, community based street parties, members clubs, traditional pubs outside the city centre and non-alcohol led licensable activities, particularly within city centre.

7) Other Areas; consideration will be given to the nature of the area and location in relation to any application. In a residential area for example the concerns of local residents will be relevant when considering applications for off-licences, pubs or cafes, especially if there is evidence of anti-social behaviour, street drinking or underage drinking. Earlier closing times may be appropriate. Regard will be had to the Public Health Framework for assessing alcohol licensing on our website.

8) In an area where there are already several existing off-licences or where the premises is situated within a parade with another off licence and where representations are received about negative cumulative impact on the licensing objectives of a further premises, the application may be refused on these grounds or restrictions placed on the terminal hour to reflect opening hours of other shops.

9) Outdoor events will be supported where arranged through the council's event planning process. Generally, regulated entertainment in the open air including tents and marquees should have a maximum closure hour of 2300. Earlier hours may be imposed in sensitive open spaces or near residential areas. The licensing authority will have regard to Noise Council guidance.

10) Non-alcohol led category does not include "alcohol in shared workplaces". It is recommended that sale of alcohol in shared workspaces should have a terminal hour of no later than 10pm. For further advice and guidance on "alcohol in shared workplaces" please see paragraph 3.3.4-3.3.6.

**3.3.3 Cafes** - the licensing authority may be prepared to look favourably upon an application for the grant of a licence, subject to the following conditions that will prevent the premises becoming a public house.

- The sale of intoxicating liquor and other beverages shall be waiter/waitress service for consumption by persons seated at tables.
- Substantial food shall be available at all times. The licensing authority shall judge each case on its own merits but as a general rule, a bowl of crisps, nuts, or olives does not constitute substantial food.

**3.3.3 Restaurants** - the licensing authority may be prepared to look favourably upon an application for the grant of a licence, subject to the following restaurant condition.

- Intoxicating liquor shall not be supplied or sold on the premises otherwise than to persons taking table meals there and for the consumption by such a person as an ancillary to their meal. There will be no vertical drinking.
- Restaurants with outside service - the licensing authority will also consider applications from restaurants that request to serve alcohol to areas adjacent to or immediately outside their premises. In addition to the above conditions for cafes, the licensing authority will require evidence that the applicants have an agreement with the local authority to use the area as defined on a

plan provided. The following condition may also apply:

- The sale and supply of alcohol for consumption off the premises shall be restricted to an area licensed by the Local Authority for use of the public highway as shown on the plan deposited and such area shall be defined by a physical barrier acceptable to the licensing authority.

## **4 Prevention of Crime and Disorder**

The following details and measures are intended to address the need for the prevention of crime and disorder which may be associated with licensed premises and certificated club premises. Conditions attached to licences and certificates will, as far as possible, reflect local crime reduction strategies.

- 4.1.1 The licensing authority acknowledges that training and good management play a key part in preventing alcohol and drug related crime. The authority expects that all licensees of on-licensed premises attend training programmes which will raise their awareness of the issues relating to drugs and violence in licensed premises, and that suitable training be extended to all bar staff and door supervisors so that drug dealers and users will be deterred from using licensed premises for illegal purposes and that incidents of violence in licensed premises will be reduced. Licensees are also encouraged to attend training programmes to help identify children at risk and issues of basic child protection. It is the duty of the designated premises supervisor (DPS) to train staff on induction concerning conditions on their premises licence.
- 4.1.2 It is expected that the DPS will spend a significant amount of time on the premises. When not on the premises it will be essential that the DPS is contactable, particularly should problems arise with the premises and that staff are authorised by the DPS.
- 4.1.3 The location of violent attacks, anti-social behaviour and hate crime or related incidents may be used to justify closing times.
- 4.1.4 Measures put in place should support the intentions of Operation Marble (police operational order), which aims to prevent incidents of crime and disorder within the night time economy, at weekends. Operation Marble operates with a view to minimising the risk to the public of being a victim of public place violent crime; to reduce incidents of violent crime and public disorder within the city centre; to deal positively with offences and offenders; to secure and preserve evidence which will assist in the prosecution of offenders and to support the night time economy and the responsibly run businesses within it.

## **4.2 Sussex Police**

4.2.1 Sussex Police have a specific Operation relating to the night time economy called Operation Marble (detailed in 3.4.1) and work closely with partners to ensure a safe and vibrant city centre. There continues to be an increasing demand for resources further into the early hours of the morning with the highest concentration of crimes occurring between 21:00 and 06:00 on a Friday into a Saturday and between 20:00 and 06:00 on a Saturday night into a Sunday. The data set used shows that up to 80% of arrests made in the timeframe 20:00 – 06:00 on these days were affected

by alcohol. For full details of these statistics see the Cumulative Impact Assessment at Appendix E.

4.2.2 The dealing and use of drugs remains an issue across the city and Sussex Police welcome proactive policies from licensed premises. A drug safe and seizure recording initiative is in place of which further details can be obtained by contacting Brighton & Hove Police Licensing ([brighton.licensing@sussex.pnn.police.uk](mailto:brighton.licensing@sussex.pnn.police.uk)). This initiative encourages licensed premises with Door Supervisors to search and seize drugs from persons attempting to enter their premises and ensures that once drugs are removed from persons, they can be safely collected and destroyed by Sussex Police.

4.2.3 Dispersal from the city centre during the late evening and early morning remains a policing challenge. Over recent years, there has been a proliferation of off-licences and late night refreshment venues along the city's arterial routes. This has led to incident 'hot spots' where patrons from the night time economy continue to interact, albeit away from any safety measures afforded by on-licences. As such, Sussex Police support the Council's Special Policy in offering guidance to both applicants and the Licensing Committee in relation to off-licences and late night refreshment licences.

4.2.4 Sussex Police have continuing concerns that, despite staff training in age-restricted sales, under age individuals are still being served alcohol both on and off the premises in some of the city's licensed premises. As such, regular intelligence-led 'test-purchase' operations are conducted to highlight premises where sales are taking place and ensure appropriate enforcement action is taken to prevent further sales. The introduction of identification scanning machines at premises throughout the city has proved successful in mitigating some risk, but operators must maintain vigilance regarding the fraudulent use of genuine IDs. Sussex Police continue to work alongside the Business Crime Reduction Partnership to tackle the problem of those who use false or another's identification to enter licensed premises and purchase alcohol.

4.2.5 Sussex Police work closely with venues and other organisations within the city to protect vulnerable people from becoming victims of crime. As well as work to prevent under age sales, vulnerability training is offered to identify persons who may have been made vulnerable through alcohol or drugs. Sussex Police also support initiatives such as (but not limited to) safe spaces, mobile teams of volunteers actively checking people's well-being and the Beach Patrol.

4.2.6 Public Space Protection Orders have proved an effective tool for Sussex Police in targeting enforcement action in problem areas of the city. It 'allows Police Officers and Police Community Support Officers to remove alcohol from any person in a public place if that person is involved in anti-social behaviour (ASB) or the officer believes that by having alcohol in their possession there is an increased risk of ASB. It is an offence to refuse to hand over alcohol when required to do so.' They have been particularly effective in the day time economy where members of the street community are causing ASB issues for members of the public and local businesses, especially during the summer months where there is a large influx of visitors to Brighton & Hove.

4.2.7 Policing the night time economy continues to provide a challenge and in the climate of limited resources and newly emerging problems, Sussex Police support maintaining the council's Special Policy which defines cumulative impact and special stress and will continue to take enforcement action where appropriate if the actions of a Premises Licence Holder, Designated Premises Supervisor, Door Supervisors or Staff have fallen below the high standard expected across the city. Sussex Police also recognise and support businesses which are aware of their social responsibilities and as such, actively contribute towards keeping Brighton & Hove a safe and enjoyable city.

### **4.3 Care, control and supervision of premises**

4.3.1 The Licensing authority supports the Business Crime Reduction Partnership and other approved schemes. Where appropriate, premises licence holders should be members of the BCRP for the deterrence to violent crime that such membership provides. The BCRP NightSafe radio scheme is normally expected as an operational requirement for city centre bars, clubs and pubs and is an example of good practice in achieving the aim of reducing crime and disorder and improving public safety. Well managed pub-watch schemes provide information exchange between the premises licence holders and responsible authorities that reduce and deter violent crime and disorder. The council will support a responsible licensing scheme.

4.3.2 The effective management and supervision of a venue is a key factor in reducing crime and disorder, both within it and outside. The police will consider the applicants, objecting to the application where appropriate. The police may suggest crime prevention measures in relation to, for example, the internal layout of the premises, closed-circuit television, help points, lighting and security staff. The police may ask for conditions which support such measures to be imposed when licensing applications are granted, eg type of licence, capacity, operating hours restrictions.

4.3.3 Following the grant of a licence, the management and supervision of the premises, in so far as it might impact on crime and disorder, will continue to be monitored. Particular attention will be paid to any licensed premises where there is evidence of criminal activity or any association with racist or homophobic crime. The licensing authority will keep itself well briefed on the nature, location and type of premises where alcohol related violence and disorder are occurring so it can take full account of the facts and avoid exacerbating problems as required by the Community Safety Strategy. Where licensed premises are found to cause nuisance or be associated with disorder or unreasonable disturbance, the review process may be invoked, and powers of revocation or the imposition of conditions may be considered. Conditions may include use of closed-circuit television, licensed door supervisors and earlier closing times. Such action to restrict the operation may be taken for trial periods to allow businesses an opportunity to remedy existing disorder, nuisance or disturbance.

4.3.4 This policy recognises the use of registered Door Supervisors All Door Supervisors will be licensed by the Security Industry Authority. Mobile security units and similar systems are in use by some premises operators as a means of providing security cover at very short notice at premises which may not normally require a

permanent security presence. This policy endorses the use of units following such guidance and standards in appropriate circumstances.

4.3.5 The development of codes of practice and general operating standards for security companies is encouraged for local businesses; premises operators are urged to ensure that security services, when engaged, are provided by suitably qualified businesses operating to recognised standards and who should be working towards SIA accreditation.

4.3.6 Enforcement will be achieved by the enforcement policy appended (Appendix B).

## **6 Prevention of Public Nuisance**

The following details and measures are intended to address the need for the prevention of public nuisance which may be associated with licensed premises and certificated club premises:

6.1.1 In determining applications for new and varied licences, regard will be had to the location of premises, the type and construction of the building and the likelihood of nuisance and disturbance to the amenity of nearby residents by reason of noise from within the premises, as a result of people entering or leaving the premises or from individuals or groups of customers gathered outside (eg in order to smoke).

6.1.2 Applications for new licences or for the extension in size of licensed premises should not normally be granted if the premises will use amplified or live music and operate within or abutting premises containing residential accommodation except that occupied by staff of the licensed premises. A condition may be imposed on new licences that entertainment noise shall be inaudible in any residence. Noise emanating from within licensed premises should not normally be audible outside.

6.1.3 Installation of sound limiting equipment and sound insulation may be required to minimise disturbance to the amenity of nearby residents by reason of noise from the licensed premises.

6.1.4 Generally, regulated entertainment in the open air including tents and marquees should have a maximum closure hour of 2300. Earlier hours may be imposed in sensitive open spaces or near residential areas. The Licensing Authority will have regard to Noise Council guidance.

6.1.5 In determining applications for new licences or extensions in hours or terminal hours of licensed premises, regard will be had to late night public transport availability and location of taxi ranks to aid dispersal of customers.

6.1.6 Reasonable controls are available to all premises operators to minimise the impact of noise from customers outside. The council's Environmental Health Department has issued guidance on a number of steps that can be taken in this respect which are endorsed by this policy (see 6.2 below).



## 6.2 Smoking Advice

### 6.2.1 Premises licence holders will be expected to:

- Develop a management plan on how to manage smoking on your premises and ensure that all staff are aware of the contents of this plan, and that it is effectively implemented. Noise from people smoking and talking can be intermittent, vary in character and volume and be intrusive. An effective smoking management plan will help prevent neighbours being disturbed.
- Comply with any planning conditions restricting the use of outdoor areas.
- Ensure that any structures used by smokers comply with the design criteria detailed in the Heath Act 2006 and that any structures, awnings, retractable canopies, etc. have the relevant planning permission.
- Ensure any new lighting to outdoor areas must be designed so as not to cause a light nuisance to neighbours and again have the relevant planning permission and building control consent.
- Ensure that the conditions on the premises licence are complied with. There may be conditions restricting the hours of use of gardens and outdoor areas. Having reviewed the contents of the premises licence you may find it necessary to request a variation of your licence.
- Licence tables and chairs on the Public Highway under the provisions of the Highways Act 1980. These licences may have conditions restricting the times that the area can be used.
- Ensure drinks, glasses and bottles are not taken onto the highway unless there is a tables and chairs licence permitting use. A system should be adopted to prevent theft and 'spiking' of drinks and reminding customers not to leave unattended items.
- Discourage smokers remaining in gardens and outdoor areas and determine terminal hours.
- Discourage smokers remaining outside by removing/disabling tables and chairs or prohibiting their use after a certain time. Lights and heaters will also be turned off.
- Introduce a system that after a certain time the number of smokers outside are restricted to a maximum number. Staff will be needed to manage this restriction.
- Employ staff and/or SIA registered door supervisors to manage doors and control customers and smokers entering and leaving the premises. Staff positioned on the doors can help to encourage customers not to cause a noise problem. It may be that staff are required to manage doors after a certain time, particularly during the hours when neighbouring residents are trying to sleep.
- Ensure door supervisors maintain order outside venues and protect customer safety. BCRP supports the use of Night Safe. Radio net and other pager systems and pub watch schemes can be used to provide for

rapid police response and alert other venues where customers and staff are endangered.

- Position signs to remind customers that the premises is in an area where people live. It is not always obvious in busy commercial streets with flats above. By changing the design and wording of signs customers do not forget. Signs can be located in and outside the premises and on tables.
- Use CCTV to manage outside areas.

6.2.2 Licensed premises should normally display prominent, legible signs at exits reminding customers to leave in a quiet, peaceful, orderly manner.

## **8 Integration of Strategies**

8.1.1 The licensing authority shall secure the proper integration of this policy with local crime prevention, planning policy, transport, tourism and cultural strategies by:-

- Liaising and consulting with the Sussex Police, Community Safety Forum, Sustainability Commission representatives and following the guidance in community safety and crime and disorder strategy
- Liaising and consulting with Public and Alcohol Programme Board
- Liaising and consulting with the East Sussex Fire & Rescue Service
- Liaising and consulting with the Local Strategic Partnership, Safety Advisory Group (Emergency Planning) and Equalities and Social Justice Consultation Forum
- Liaising and consulting with the Planning authority
- Liaising and consulting with the Highways authority
- Liaising and consulting with local business and business associations. Having regard to any future documents issued relating to the Private Security Industry Act 2001, for example liaison or information sharing protocols
- Liaising and consulting with the Trading Standards Team, for example with regard to test purchasing codes of practice

8.1.2 In line with statutory requirements and the council's Inclusion Policy, the Licensing Authority shall have due regard to the need to eliminate unlawful discrimination, and to promote equality of opportunity and positive relations between persons of diverse backgrounds, for example communities of interest such as: lesbian, gay, bisexual and transgender people; disabled people; racial and ethnic groups; religious and faith groups.

8.1.3 This policy supports the aims of the tourism strategy, recognising the benefits for the tourism economy of creating a safer and more attractive city centre and improving competitiveness with other European cities. The Licensing Committee should receive any reports relevant to the needs of the local tourist economy and the cultural strategy for the area to ensure that it considers these matters.

8.1.4 The Licensing Committee should receive relevant information relating to the employment situation of the area and the need for new investment and employment where appropriate.

8.1.5 Specific conditions may be attached to premises licences to reflect local crime prevention strategies. Such conditions may include the use of closed circuit television cameras, use of the NightSafe radio system or accredited scheme, the provision and use of shatterproof drinking receptacles, drugs and weapons search policy, the use of registered door supervisors, specialised lighting requirements, hours of opening. Certificates issued to club premises shall reflect local crime prevention strategies and may include any or all of the requirements listed above.

8.1.6 The licensing authority will have regard to the need to disperse people quickly and safely from the city centre to avoid concentrations which may produce disorder and disturbance.

### **8.3 Enforcement**

8.3.1 The Enforcement of licensing law and inspection of licensed premises is detailed in the Protocol between Sussex Police, the East Sussex Fire & Rescue Service and Brighton & Hove City Council. This protocol reflects the need for more efficient deployment of Police and Local Authority staff commonly engaged in licensing enforcement and can be found at Appendix D (Lead Agency Status) of the Statement of Licensing Policy. In addition, the Licensing Authority will have regard to its published Licensing Enforcement Policy in making enforcement decisions in accordance with Brighton & Hove City Council's Statement of Licensing Policy (Appendix B). In order to better target enforcement resources, inspections will be undertaken outside of normal office hours and the sharing of information between all enforcement agencies will be encouraged through joint meetings or similar arrangements.

8.3.2 Attention is drawn to the targeting of agreed problem and high risk premises requiring greater attention as identified in the protocol. A number of other council and government policies, strategies and guidance documents must be taken into account to complement the policy, including:

- Community Safety & Crime Reduction Strategy
- Drugs and alcohol strategies – local alcohol harm reduction strategy
- Objectives of the Security Industry Authority
- The Anti-Social Behaviour Act 2003/ASBPC Act 2014
- The Health Act 2006
- The Violent Crime Reduction Act 2006
- Policing and Crime Act 2009

## **10 Live Music, Dancing & Theatre**

10.1.1 This policy recognises the need to encourage live music, dancing and theatre for

the wider cultural benefits of the community generally. In addressing such issues the potential for limited disturbance in neighbourhoods will always be carefully balanced with these wider benefits, particularly for children. The impact of licensing on regulated entertainment, particularly live music and dancing, will be monitored. Where indications are that such events are being deterred by licensing requirements, the policy will be revisited with a view to investigating how such situations might be reversed.

10.1.2 The Licensing Committee represents the general interests of a community in determining what conditions should be attached to licences and certificates as a matter of necessity for the promotion of the licensing objectives. All members of the Licensing Committee will be trained on Licensing Act 2003 and S182 Guidance. The Licensing authority is aware of the need to avoid measures which deter live music, dancing and theatre - such as imposing indirect costs out of proportion to the income of the licence holder and to the risks presented. Only appropriate, proportionate and reasonable licensing conditions should impose any restrictions on such events.

10.1.3 The licensing committee will support the cultural zones, outdoor eating areas, food led operations, community pubs, live entertainment and protect living conditions in mixed use areas.

## **APPENDIX A – Licensing Best Practice Measures**

Best Practice Measures to be included for consideration, in particular in SSA:  
Matters that would normally be expected in operating schedules:

- the adoption of a policy (e.g. Challenge 25) with acceptable proof of ID as per existing Statement of Licensing Policy
- all off sales to be made in sealed containers for consumption away from the premises
- a smoking policy which includes an assessment of noise and litter created by premises users
- the use of plastic or polycarbonate drinking vessels and containers, especially in outside areas or after specified hours
- a policy in relation to searching customers and for drugs, weapons, seized or lost and found property
- use of a refusals book for registering attempts to buy alcohol by under-age persons or refusals to those intoxicated
- the installation of a digital CCTV system by liaison with, and to a standard approved by, Sussex Police
- policies for dispersal of customers which may include signage regarding taxi services' telephone numbers and advice to respect neighbours and minimize noise

Items to which positive consideration would be given:

- membership of Business Crime Reduction Partnership, Pubwatch, Neighbourhood Watch or similar schemes
- use of 'Night Safe' radio system or similar accredited scheme
- regular training and reminders for staff in respect of licensing legislation, policies and procedures; records of which should be properly recorded and available for inspection
- records of regular checks of all parts of the premises in relation to drug

- use
- systems in place to ensure details of barred clients are exchanged with other operators
- giving an agreed minimum notice of special events (screening of major sports events, birthday parties, adult entertainment, etc.) to relevant authorities and use of appropriate additional measures at such events

Recommend best practice for both on and off premises

- Staff must be aware of the risk of the problem of proxy sales and offer assistance to responsible authorities to deter offences
- Signage on premises should set out legal duties
- Voluntary restriction of high strength alcohol – operating schedules may be used to limit high ABV beers and ciders
- Staff training – in addition to personal licence holders training, staff must be adequately trained for duties
- Challenge 25 would be the norm, particularly in the off licence trade
- Signage – proxy sale – deterrence

## 5. FINANCIAL & OTHER IMPLICATIONS:

### Financial Implications:

- 5.1 The licensing Act 2003 provides for fees to be payable to the licensing authority in respect of the discharge of their functions. The fee levels are set centrally at a level to allow licensing authorities to fully recover the costs of administration, inspection and enforcement of the regime.

*Finance Officer Consulted David Wilder*

*Date: dd/mm/yy*

### Legal Implications:

- 5.2 The licensing authority must act to promote the four licensing objectives which are:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

The licensing authority must have regard to its statement of licensing policy and the guidance issued by the Secretary of State in carrying out its functions.

*Lawyer Consulted: Rebecca Sidell*

*Date: 17/0825*

### Equalities Implications:

- 5.3 Diversity is valued and strong, safe communities are vital to future prosperity. Licensing policy aims to protect children from harm including sale and supply of alcohol to children.

#### Sustainability Implications:

- 5.4 Licensing policy aims to prevent public nuisance and develop culture of live music, dancing and theatre.

### **SUPPORTING DOCUMENTATION**

#### **Appendices:**

1. Appendix A – Section 16 (Operating Schedule)
2. Appendix B – Plan of Premises
3. Appendix C – Part A of Premises Licence
4. Appendix D – Representations
5. Appendix E – Proposed Conditions
6. Appendix F – Map of area

#### **Documents in Members' Rooms**

Brighton & Hove City Council, Licensing Act 2003: Statement of Licensing Policy 2021.

Home Office, Revised Guidance issued under section 182 of the Licensing Act 2003, February 2025.

Public Health Framework for Assessing Alcohol Licensing – January 2022.

#### **Background Documents**

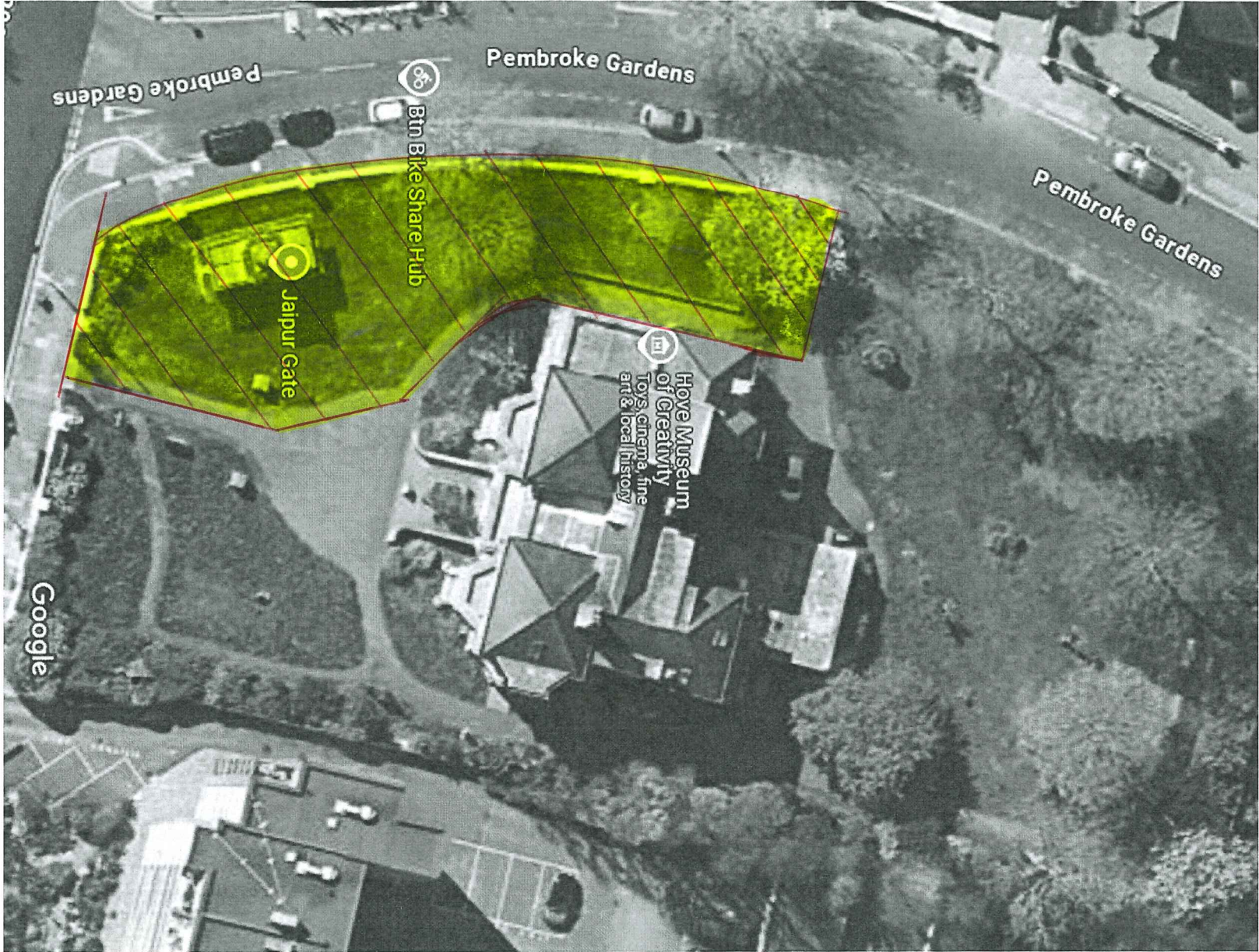
Brighton & Hove City Council, Licensing Act 2003: Statement of Licensing Policy 2021.

## Appendix A

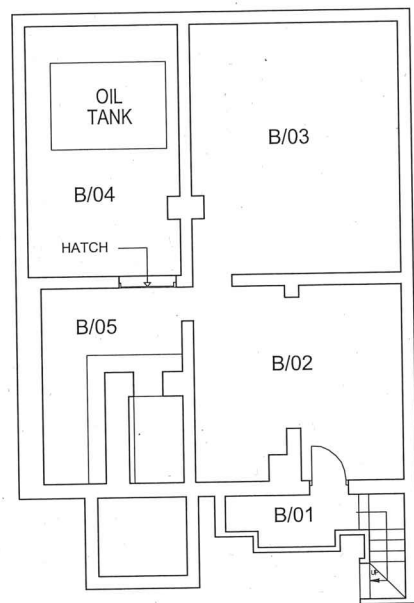
Section 16 of 18
<b>LICENSING OBJECTIVES</b>
Describe the steps you intend to take to promote the four licensing objectives:
a) General – all four licensing objectives (b,c,d,e) List here steps you will take to promote all four licensing objectives together.
<p>The day to day running of the cafe is focused around hot food and drinks with an option for wines and bottled beers.</p> <p>For pop up bars for events will be staffed by trained staff.</p>
b) The prevention of crime and disorder
<p>All staff will receive training in and signage will refer to Challenge 25 rule.</p> <p>A record of training will be kept</p> <p>Health and safety, incidents and accident records will be kept</p> <p>CCTV is in operation. This is remotely monitored 24/7 by a team of trained professional SIA licensed CCTV operators, and on site by the visitor service officers.</p> <p>The grounds in which the building is sited is monitored by the security team who have the ability to call upon extra resources as required.</p> <p>The Trust are members of the BCRP and hold a radio in the on site 24h control room</p>
c) Public safety
<p>We have CCTV inside and outside the building.</p> <p>We have fire safety trained staff on site when open.</p> <p>The building has a fixed capacity and a ticketing system to control this level.</p> <p>All additional events are ticketed and additional staff to deal with the event</p> <p>Stewards will be on exits on events directing guests to public transport and taxi ranks</p> <p>All staff are training in emergency and evacuation procedures and Act counter terrorism.</p> <p>First aid kits are located throughout the building.</p>
d) The prevention of public nuisance
<p>The building is adjacent to bus stops and the taxi rank a short walk away in Rutland Gardens.</p>
© Queen's Printer and Controller of HMSO 2009
<i>Continued from previous page...</i>
<p>The Royal Pavilion has 24 hour team of SIA trained security on site and the ability to call for back up from response teams of Pagoda Security.</p> <p>For any late night events signs are in place asking people to respect the neighbors and keep noise levels down.</p>
e) The protection of children from harm
<p>All staff trained to understand their legal responsibility to protect Children from harm including moral and psychological.</p> <p>The challenge 25 rule will be in place.</p> <p>Training given to staff on the checking of proof of age documents</p> <p>In house safeguarding policy is in place to protect children and vulnerable adults</p>



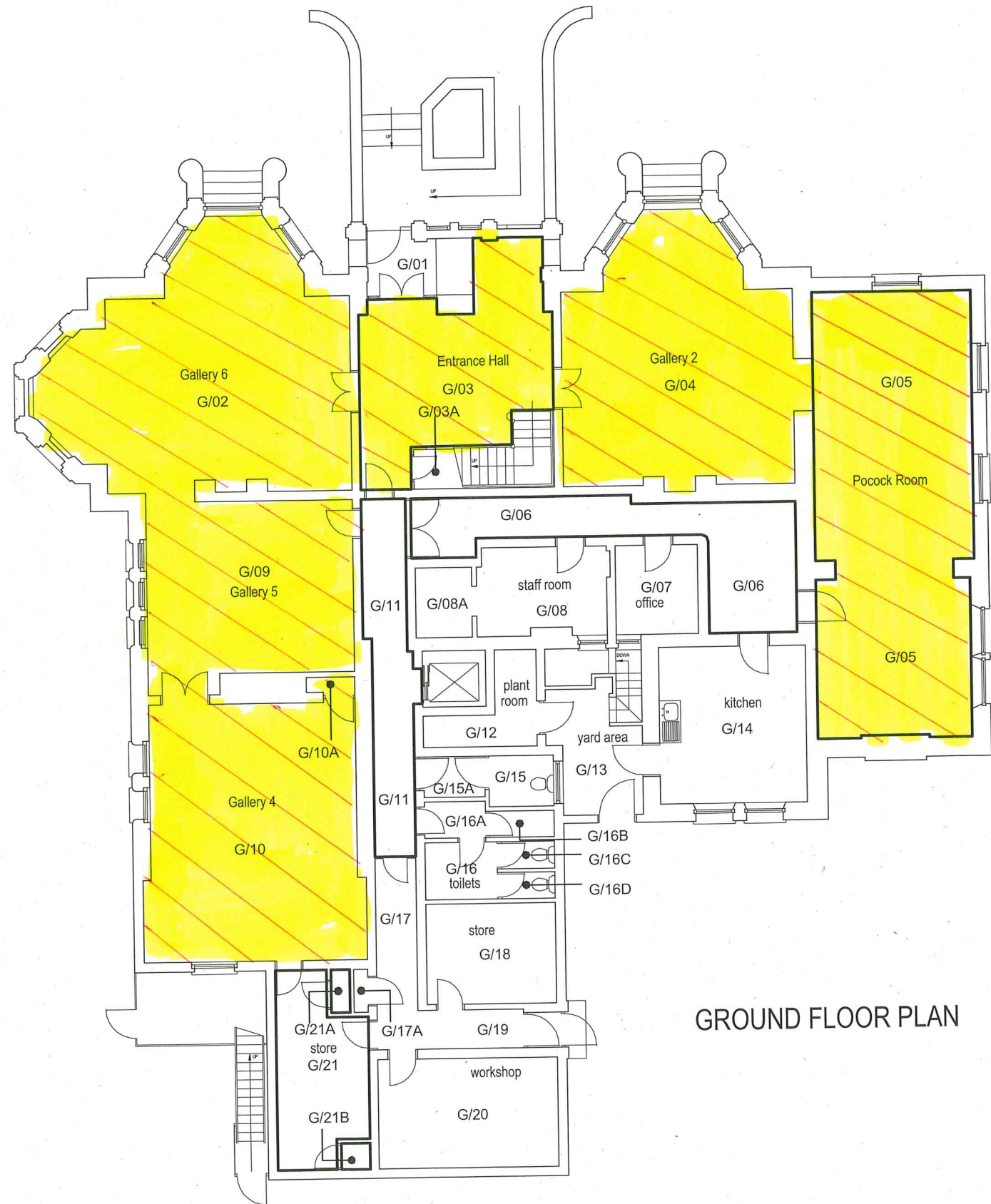








BASEMENT FLOOR PLAN



GROUND FLOOR PLAN

REV	DATE	DESCRIPTION
Drawn By	Checked	Date
AAS		18/02/2008
Project No.	Scale	
	1:150	
Drawing No.	Revision	
HVM002		



BRIGHTON & HOVE CITY COUNCIL  
PROPERTY & DESIGN  
KINGS HOUSE, GRAND AVENUE,  
HOVE, EAST SUSSEX, BN3 2LS  
Telephone. (01273) 290000 Fax No. (01273) 291467

Project  
**BRIGHTON AND HOVE CITY COUNCIL  
BUILDING PLANS**

Title  
**HOVE MUSEUM  
BASEMENT & GROUND FLOOR PLAN**

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# Brighton & Hove City Council

## Schedule 12

### Part A

Regulation 33, 34

## Appendix C Premises Licence Brighton and Hove City Council

Premises Licence Number

1445/3/2024/04804/LAPRET

### Part 1 – Premises Details

**Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code**

Hove Museum & Art Gallery  
19 New Church Road  
Hove  
BN3 4AB

### Licensable activities authorised by the licence

Performance of Dance  
Exhibition of a Film  
Performance of Live Music  
Performance of Recorded Music  
Performance of a Play  
Sale by Retail of Alcohol

### Times the licence authorises the carrying out of licensable activities

#### Performance of Dance

Every Day 10:00 – 17:00 Indoors  
Plus private views (12 per annum) and museum lates (12 per annum) 17:00 – 23:00

#### Exhibition of a Film

Every Day 10:00 – 17:00 Indoors



## Brighton & Hove City Council

Plus private views (12 per annum) and museum lates (12 per annum) 17:00 – 23:00

### **Performance of Live Music**

Every Day 10:00 – 17:00 Indoors

Plus private views (12 per annum) and museum lates (12 per annum) 17:00 – 23:00

### **Performance of Recorded Music**

Every Day 10:00 – 17:00 Indoors

Plus private views (12 per annum) and museum lates (12 per annum) 17:00 – 23:00

### **Performance of a Play**

Every Day 10:00 – 17:00 Indoors

Plus private views (12 per annum) and museum lates (12 per annum) 17:00 – 23:00

### **Sale by Retail of Alcohol**

Every Day 11:00 – 17:00 On the premises

Plus private views (12 per annum) and museum lates (12 per annum) 17:00 – 23:00

### **The opening hours of the premises**

Every day 10:00 – 17:00

Plus private views (12 per annum) and museum lates (12 per annum) 17:00 – 23:00

### **Where the licence authorises supplies of alcohol whether these are on and / or off supplies**

Alcohol is supplied for consumption on the Premises.

## **Part 2**

### **Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

RPMT Enterprises Ltd  
4-5 Pavilion Buildings,  
Brighton,



## Brighton & Hove City Council

BN11EE

**Registered number of holder, for example company number, charity number (where applicable)**

Registered Business Number 12451429

Registered Charity Number 1186986

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

REDACTED

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Party Reference: REDACTED

Licensing Authority: Lewes District Council



## **Annex 1 – Mandatory conditions**

### **S 19; mandatory conditions where licence authorises supply of alcohol**

1. No supply of alcohol may be made under the premises licence
  - a) at a time when there is no designated premises supervisor in respect of the premises, or
  - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.  
  
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises–
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to–
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
  - (e) dispensing directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).



4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
    - (a) a holographic mark, or
    - (b) an ultraviolet feature.
6. The responsible person must ensure that—
  - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

### **Minimum Drinks Pricing**

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 —
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - (b) “permitted price” is the price found by applying the formula—
$$P=D+(D \times V)$$
where—
    - (i) P is the permitted price,



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- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
  - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
    - (i) the holder of the premises licence,
    - (ii) the designated premises supervisor (if any) in respect of such a licence, or
    - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
  - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
  - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **S 20; mandatory condition: exhibition of films**

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
3. Where –





- (a) The film classification body is not specified in the licence, or
- (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.

**4. In this section –**

“children” means any person aged under 18; and  
“film classification body” means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

**S 21; mandatory condition: door supervision**

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:
  - a) Be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001: or
  - b) Be entitled to carry out that activity by virtue of section 4 of the Act.
2. But nothing in subsection (1) requires such a condition to be imposed:
  - a) In respect of premises within paragraph 8 (3)(a) of Schedule 2 to the Private Security Industry act 2001 (c12) (premises with premises licences authorising plays or films): or
  - b) In respect of premises in relation to:
    - I. Any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence) or
    - II. any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
3. For the purposes of this section:



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- a) “Security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and which is licensable conduct for purposes of that Act, (see Section 3(2) of that Act) and
- b) Paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

### **Annex 2 – Conditions consistent with the Operating Schedule:**

- 1. Each event will have a dedicated Event manager and is subject to a risk assessment in line with Brighton and Hove City Council corporate procedures.

#### **For the Prevention of Crime and Disorder:**

- 2. CCTV cameras must be installed and in good working order within the museum relaying images to the control room managed by a duty manager and security staff.
- 3. All information and security officers (ISO's) are issued with radios that are linked to each other and the Duty Manager.
- 4. SIA approved Stewards will be employed on a risk assessed basis.

#### **For Public Safety:**

- 5. All stewards will be trained in accordance with fire regulations, evacuation procedures, risk assessments and general health and safety. At events there shall be adequate staff on duty to ensure all aspects of public safety are covered.

#### **For the Prevention of Public Nuisance:**

#### **For the Protection of Children from Harm:**

- 6. Hove Museum has a child protection policy. ISO's are trained on the policy and procedures relating to children under 18, on a regular basis.



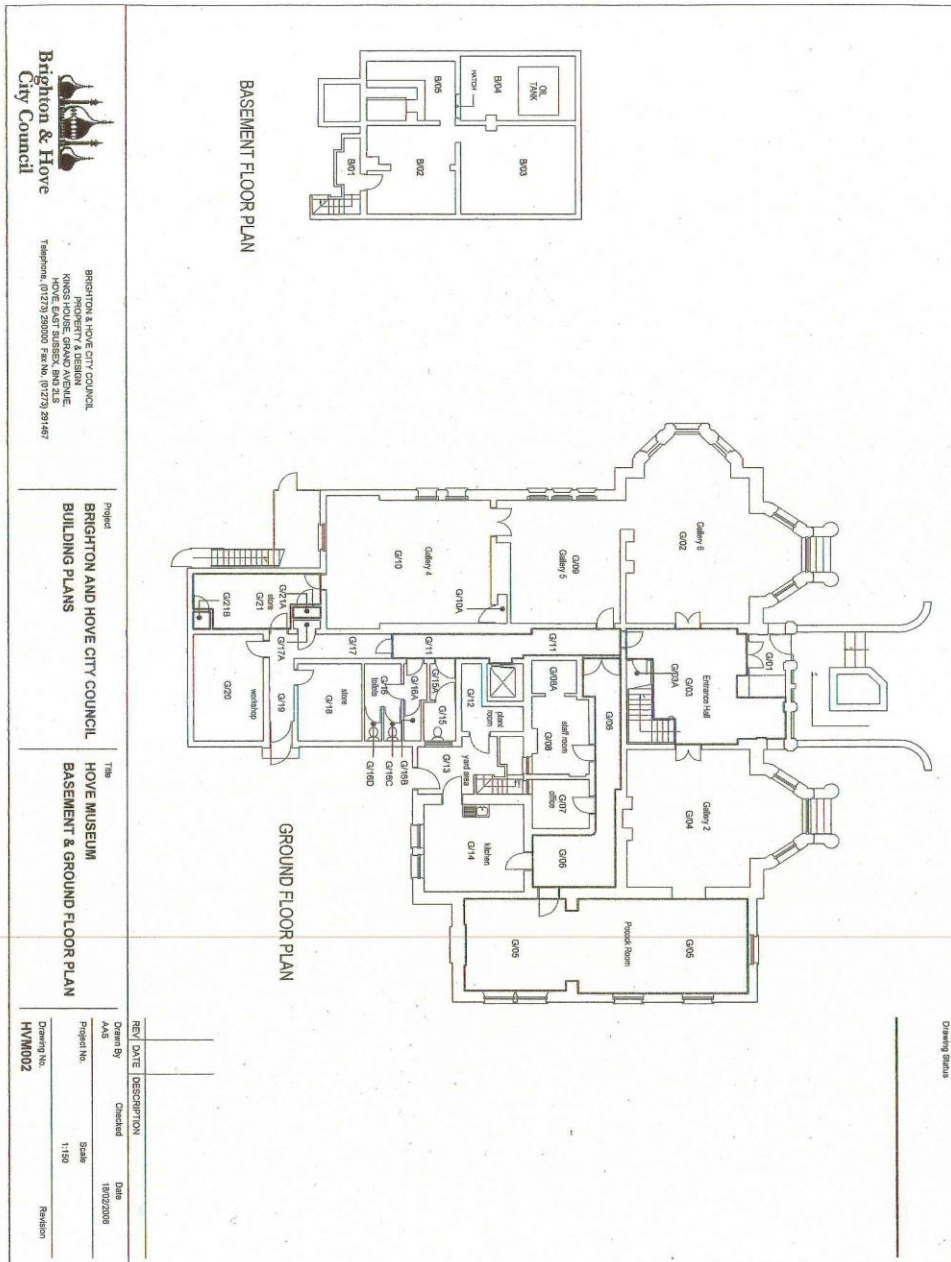
**Annex 3 – Conditions attached after a hearing by the licensing authority**

N/A

**Annex 4 – Plans**



# Brighton & Hove City Council





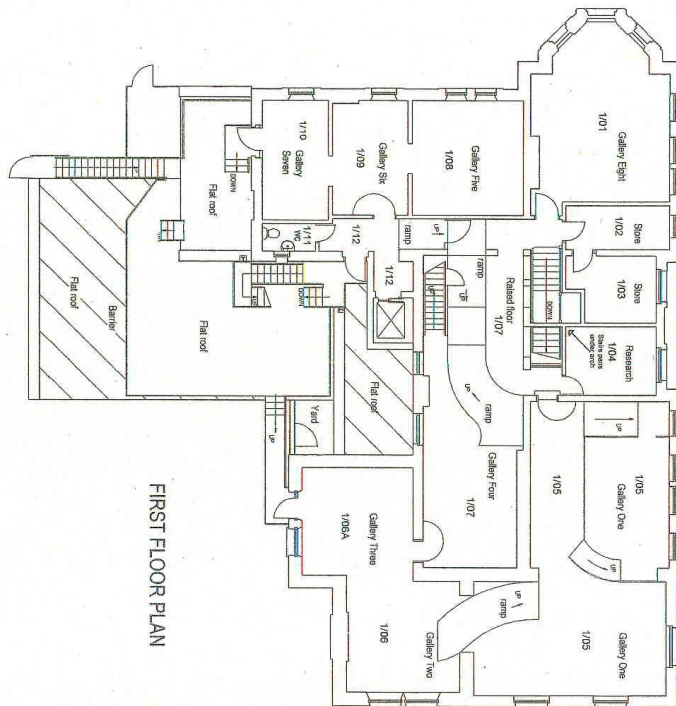
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BRIGHTON & HOVE CITY COUNCIL  
KINGS HOUSE, GRAND AVENUE,  
HOVE, EAST SUSSEX BN3 2LS  
Telephone: (01273) 280000 Fax No: (01273) 281467

Project  
BRIGHTON AND HOVE CITY COUNCIL  
BUILDING PLANS

THE  
HOVE MUSEUM  
FIRST FLOOR PLAN



FIRST FLOOR PLAN

Drawing Status

REV	DATE	DESCRIPTION
1	16/02/2008	Checked
2	16/02/2008	Scale
3	1:150	Revision

Drawing No.  
HVM003

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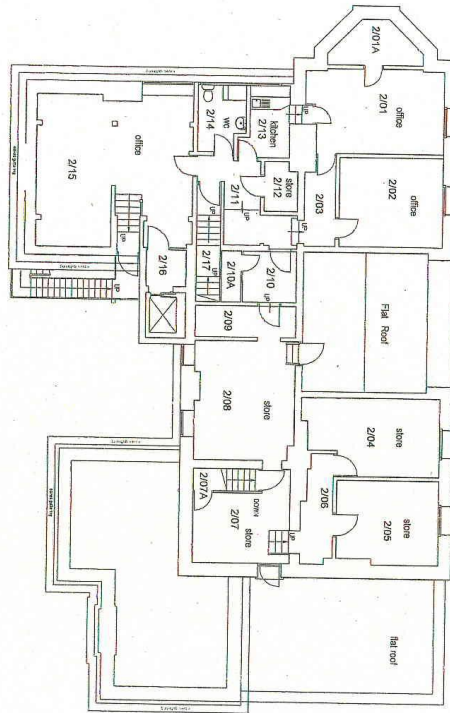
BRIGHTON & HOVE CITY COUNCIL  
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BRIGHTON BN1 9AF  
Telephone: (01273) 260000 Fax No: (01273) 261467

Project  
BRIGHTON AND HOVE CITY COUNCIL  
BUILDING PLANS

The  
HOVE MUSEUM  
SECOND AND THIRD FLOOR PLANS

REV	DATE	DESCRIPTION
Drawn By	Checked	Date
AS		16/02/2005
Project No.	Scale	
	1:150	
Drawing No.	Revision	
HVM004		

SECOND FLOOR PLAN

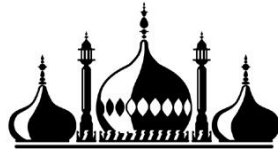


THIRD FLOOR PLAN

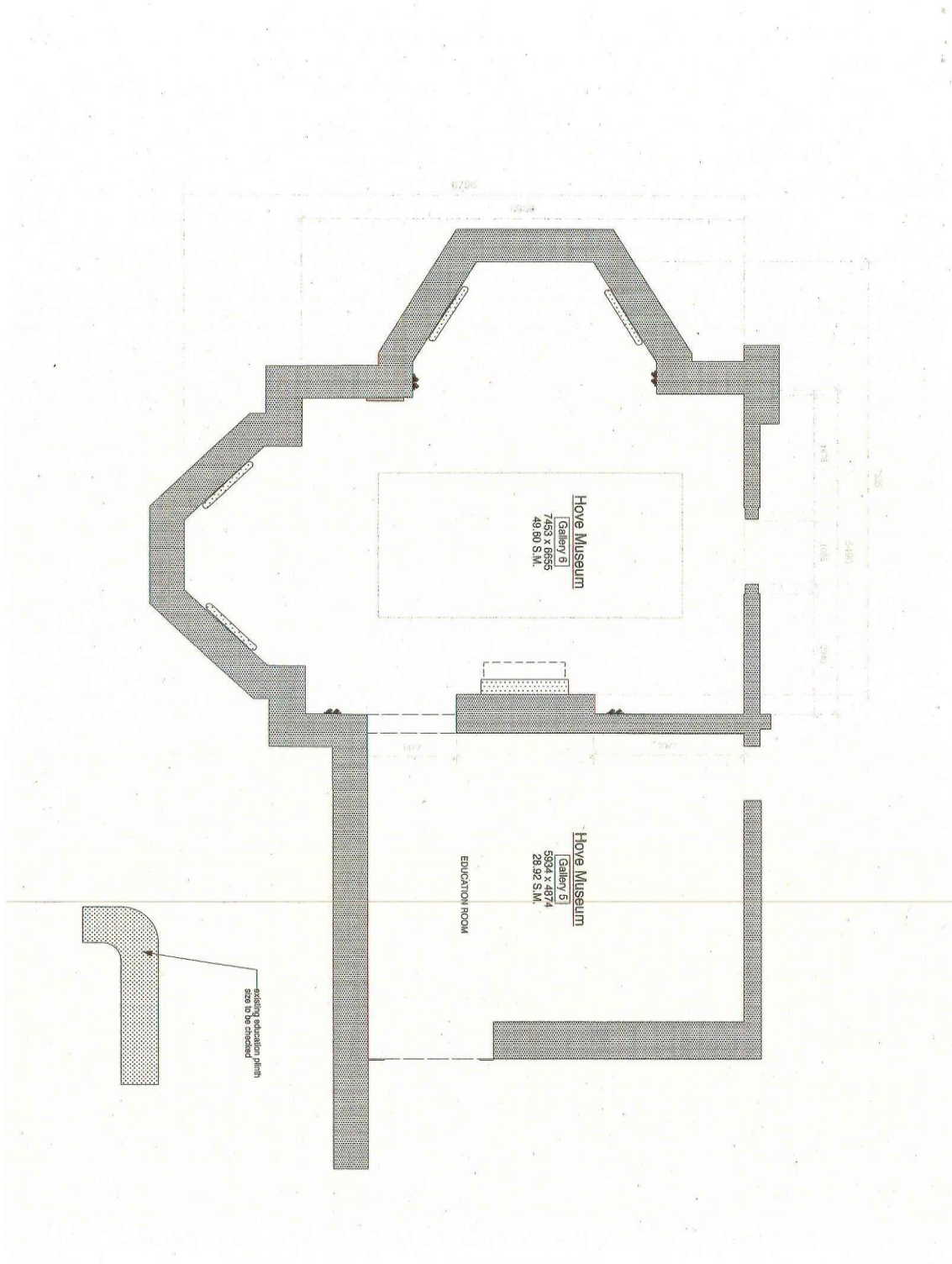


Drawing Status

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# Brighton & Hove City Council







## Appendix D

REP A

**From:** REDACTED

**Sent:** 21 July 2025 09:42

**To:** EHL Licensing <[ehl.licensing@brighton-hove.gov.uk](mailto:ehl.licensing@brighton-hove.gov.uk)>

**Subject:** Hove Museum - 19 Church Road

### **CH COND END 30.07.2025 VALID PPN (A)**

To whom it may concern,

As a local resident, REDACTED, I am concerned about the late hour of the licence application.

11pm.

This is a residential area.

Such late licensing for 1 off events should be limited to 2/3 times a year.

This should be a commitment in the application.

The permission is too open ended at present.

Standard day to day licensing should finish at 9pm to keep this quiet conservation area in keeping with its current form.

Sound travels very easily in this neighbourhood with the museum backing onto a number of properties and their gardens.

We want to support the museum but ask for 9pm as a courtesy except for several larger performances a year.

Kind regards

REDACTED

REP B

**From:** REDACTED  
**Sent:** 21 July 2025 18:39  
**To:** EHL Licensing <[EHL.licensing@brighton-hove.gov.uk](mailto:EHL.licensing@brighton-hove.gov.uk)>  
**Subject:** Hove Museum License Objection

**CH COND END 30.07.2025 VALID PCD & PPN (B)**

Hi,

REDACTED, I am extremely concerned about the implications this licence could have on our neighbourhood. Hove Museum is located in a quiet, primarily residential area, and introducing regular events involving alcohol would inevitably lead to increased noise and disruption for local residents. This is a peaceful community where many families with young children, as well as elderly residents, rely on a sense of calm and safety that could be lost if this application is approved.

There is also the issue of public safety and antisocial behaviour. The sale and consumption of alcohol at events often increases the risk of disturbances, littering, and inappropriate behaviour, especially later in the day. Given the museum's location near homes, schools, and parks, this raises serious concerns for the wellbeing of the local community.

Hove Museum has always been seen as a family-friendly, cultural venue. Its strength lies in its accessibility and appeal to all ages, especially children. Turning it into a site for licensed events involving alcohol would, in my view, fundamentally change its character and purpose. Many of us fear that it will become less welcoming to families and may alienate some of the very people it is meant to serve.

Lastly, the additional footfall and potential traffic that such events may bring could add pressure to an area already struggling with parking and congestion. This could create more difficulties for residents simply trying to go about their daily lives.

For all of these reasons, I respectfully urge the Licensing Committee to reject this application.

Kind Regards

REDACTED

REP C

**From:** REDACTED  
**Sent:** 21 July 2025 21:05

**To:** EHL Licensing <EHL.licensing@brighton-hove.gov.uk>

**Cc:** REDACTED

**Subject:** Objection to hove museum variation of license

**CH COND END 30.07.2025 VALID PCD & PPN (C)**

REDACTED I am emailing you to object to the following application for the variation of a premises licence on the grounds of potential noise and antisocial behaviour –

*“We RPMT Enterprises Ltd do hereby give notice that it is our intention to apply to Brighton and Hove City Council for the variation of a premises licence to use or permit the use of premises known as the Hove Museum, [19 New Church Road, Hove, BN3 4AB](#), for the following licensable activities which it is proposed will be carried on, on or from the premises: The sale by retail of alcohol, playing of live and recorded music, performance of plays and dance, showing of films. Monday to Sunday 10:00 hours to 23:00 hours.”*

Hove museum gardens are an oasis of calm and quiet, enjoyed by residents and visitors alike.

The gardens are primarily used for activities like reading, meditating, exercising, dog walking, picnicking and playing.

There is no equivalent for miles around.

The gardens exist in a purely residential area.

The license variation allowing commercial events until late at night would change the nature of the area completely, causing parking problems, and noise and potential anti social behaviour associated with late night drinking.

Locals currently make their way to the gardens to just sit and relax, would find that the gardens are restricted to event attendees, and even if they were allowed in, the former calm and quiet oasis would no longer exist.

These are people who may live nearby, but have no access to a garden. They and we would have lost a unique asset to the area, replaced by a noisy and busy event based area licensed for commercial gain, and benefitting nobody from the local area.

This would be such a sad loss to the area and locals.

Many Thanks

REDACTED

REP D

**From:** REDACTED

**Sent:** 23 July 2025 10:15

**To:** EHL Licensing <ehl.licensing@brighton-hove.gov.uk>

**Subject:** Objection to premises licence application. Hove Museum BN3 4AB

**CH COND END 30.07.2025 VALID PCD & PPN (D)**

To: The Licensing Team

Subject: Objection to Premises Licence – Hove Museum, 19 New Church Road, Hove, BN3 4AB

Dear Licensing Team,  
Regulatory service manager.  
Regulatory Services.  
Environmental Health and Licensing.  
Bartholomew house.  
Bartholomew square.

I am writing as a REDACTED of Hove Museum to formally object to the proposed change in premises licence, which would permit the following activities:

- Sale of alcohol
- Live and recorded music
- Performance of plays and dance
- Showing of films

The proposal to allow these activities seven days a week, until 11:00pm, is of great concern given the museum's location within a conservation area and a predominantly quiet residential neighbourhood.

As someone living in close proximity, I am deeply worried about the potential noise impact, which would significantly affect my sleep and

overall quality of life. Beyond noise, there is a real risk of increased antisocial behaviour, including littering, vandalism, and underage drinking, particularly in and around the museum gardens.

This area currently offers a peaceful and much-valued space for children to play, and for residents of all ages to walk, read, exercise, meditate, and enjoy the gardens. Introducing commercial events of this nature would fundamentally alter the character of the space and could permanently damage a cherished community amenity.

The increased footfall and late-night activity would also strain local parking, create disturbances from taxis and private vehicles, and bring unwelcome disruption to what is currently a calm and safe environment.

It's worth noting that local residents actively care for the museum gardens and surrounding area, collecting litter and assisting the head gardener through a dedicated community group. This level of community involvement reflects the value placed on this space by those who live here.

I sincerely urge the Licensing Team to consider the concerns of local residents and the potential negative impacts on the neighbourhood before reaching a decision.

Kind regards,

REDACTED

REP E

**From:** REDACTED

**Sent:** 23 July 2025 13:49

**To:** EHL Licensing <EHL.licensing@brighton-hove.gov.uk>

**Subject:** Variation to extend the current internal licensed hours at The Hove Museum, 19 New Church Road, Hove - Licence - 1445/3/2025/05456/LAPREV

**CH COND END 30.07.2025 VALID PCD & PPN (E)**

REDACTED

Regulatory Services Manager

Regulatory Services

Environmental Health and Licensing

Bartholomew House

Bartholomew Square

Brighton BN1 1JP

22<sup>nd</sup> July 2025

Subject: Objection to Premises Licence Application – Hove Museum, 19 New Church Road, Hove, BN3 4AB

Dear Licensing Team,

I am writing as REDACTED Hove Museum to object in the strongest possible terms to the application for a variation to the premises licence intended to allow :

- The sale of alcohol,
- Live and recorded music,
- Performance of plays and dance,
- The showing of films,

.....all until 23:00 every day of the week

This application raises serious concerns regarding multiple licensing objectives under the Licensing Act 2003, particularly given the location within a residential and Conservation Area.

### **Prevention of Public Nuisance**

As someone who lives REDACTED, I am extremely concerned about the creation of public nuisance and likely disruption to daily life:

- Noise from music and performances, especially if amplified, would travel easily through the museum's external walls into outdoor spaces, particularly in the evenings.

- Noise and disturbance from inebriated patrons seated in the café / restaurant / bar until 23.00 and in the grounds until 6pm every day would affect the right of my family and nearby residents to the peaceful enjoyment of our homes and also deny us the ability to sleep until gone midnight every day. Even then we would have to deal with the massively increased vehicular movements as taxis and Ubers arrive to collect and drive away their noisy passengers from the café / restaurant / bar. Neighbours with children or elderly family members will be especially affected.
- Use of the external areas (for smoking, socialising, etc.) would further compound the noise nuisance. If however, these external areas also play music, films and allow dancing, the situation will be completely untenable for the neighbourhood. Where is the “area” referred to in the application and what size is it ? How is it defined as separate from the rest of the museum grounds and is this change of appearance compliant with the laws governing Conservation Areas

Additionally, I urge you to acquaint yourselves with the Bylaws that govern the Museum Gardens. They state that :

- 15. No person in the ground shall, after being requested to desist by an officer of the Council, or by any person annoyed or disturbed, or by any person acting on his behalf:**
- **by shouting or singing**
  - **by playing on a musical instrument; or**
  - **by operating or permitting to be operated any radio, gramophone, amplifier, tape recorder or similar instrument; cause or permit to be made any noise which is so loud or so continuous or so repeated as to give reasonable cause for annoyance to other persons in the ground.**

I think we can all agree that these bylaws would be contravened by the proposed activity

It is entirely unreasonable to expect residents to tolerate commercial entertainment activities until 11pm every night of the week and the councils own Licensing Act 2003, section 6 Prevention of Public Nuisance (see below), states that *“in determining applications regard will be had to the likelihood of nuisance and disturbance to the amenity of nearby residents”*.

It also states that *“applications should not normally be granted if the premises will use amplified or live music and operate in abutting premises containing residential accommodation. Noise emanating from within licensed premises should not normally be audible outside”*. Well, this is a building over 150 years old and therefore it has no sound proofing and so there is no question but that the noise of the music, films, dancing and revelry will definitely be audible outside.

## 6 Prevention of Public Nuisance

The following details and measures are intended to address the need for the prevention of public nuisance which may be associated with licensed premises and certificated club premises:

6.1.1 In determining applications for new and varied licences, regard will be had to the location of premises, the type and construction of the building and the likelihood of nuisance and disturbance to the amenity of nearby residents by reason of noise from within the premises, as a result of people entering or leaving the premises or from individuals or groups of customers gathered outside (eg in order to smoke).

6.1.2 Applications for new licences or for the extension in size of licensed premises should not normally be granted if the premises will use amplified or live music and operate within or abutting premises containing residential accommodation except that occupied by staff of the licensed premises. A condition may be imposed on new licences that entertainment noise shall be inaudible in any residence. Noise emanating from within licensed premises should not normally be audible outside.

6.1.3 Installation of sound limiting equipment and sound insulation may be required to minimise disturbance to the amenity of nearby residents by reason of noise from the licensed premises.

6.1.4 Generally, regulated entertainment in the open air including tents and marquees should have a maximum closure hour of 2300. Earlier hours may be imposed in sensitive open spaces or near residential areas. The Licensing Authority will have regard to Noise Council guidance.

6.1.5 In determining applications for new licences or extensions in hours or terminal hours of licensed premises, regard will be had to late night public transport availability and location of taxi ranks to aid dispersal of customers.

6.1.6 Reasonable controls are available to all premises operators to minimise the impact of noise from customers outside. The council's Environmental Health Department has issued guidance on a number of steps that can be taken in this respect which are endorsed by this policy (see 6.2 below).

## Prevention of Crime and Disorder

Extended hours, alcohol sales, and regular events would likely increase footfall and activity in an otherwise quiet residential area. This raises concerns about:

- Potential for anti-social & or criminal behaviour and noise after closing time,
- Litter, vandalism, or loitering in neighbouring front gardens, driveways and doorways.

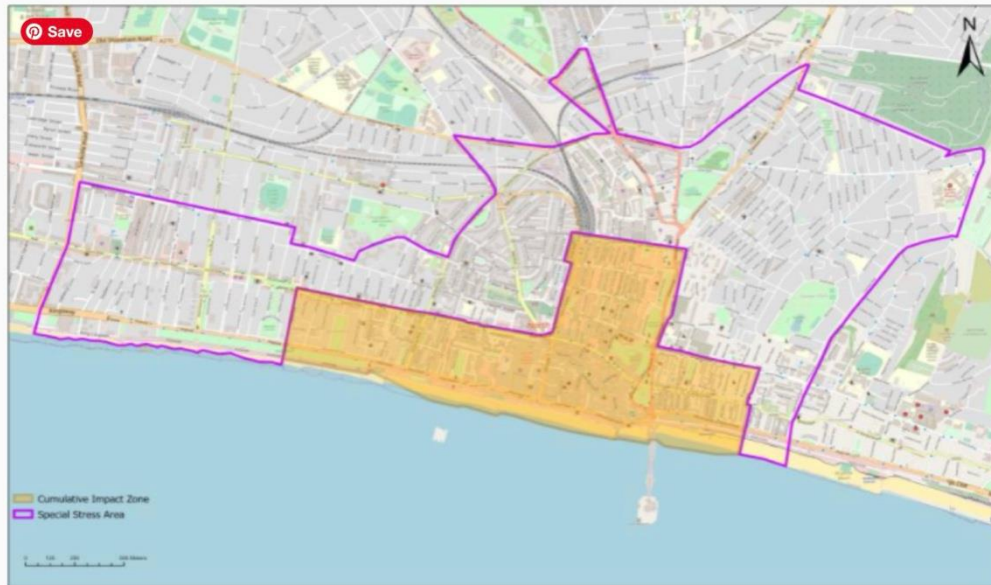
These concerns are not theoretical – similar licences in other parts of Brighton & Hove have led to such issues, especially when alcohol is involved late in the evening.

Indeed, the Council's own Licensing Act 2003 clause 3.2.2 admits that the Special Stress Area (which "*is of concern to the licensing authority because of the relatively high levels of crime and disorder and nuisance experienced within it*"), is an area bounded on the west side by Sackville Road. This is no accident. The crime stops here because this is where the pubs stop.



### 3.2 Special Stress Area

3.2.1 The map below details the area of the city centre which borders the Cumulative Impact zone at 3.1.3 and which is deemed an area of special concern in terms of the levels of crime and disorder and public nuisance experienced within it. The area recommended for further monitoring and detailed guidance within the Special Policy comprise the following as pictured below delineated in purple:



Alcohol Sales = the crime, disorder and public nuisance that we do not want in the Princes and Pembroke Conservation Area.

### Public Safety

The volume and nature of events proposed (films, plays, live music, alcohol sales) every day of the week, suggest a level of use that will strain parking, refuse collection, police resources and public safety in a residential street that was not designed to accommodate such footfall or vehicle movement at night.

How are the mothers and young children, or the elderly, or the considerable numbers of school visits, meant to be in the same place at the same time as people drinking and dancing all day ??

### Impact on the Conservation Area

This sleepy part of Hove is a designated Conservation Area, and the proposed late-night commercial use is incompatible with the character and setting of the

neighbourhood. How, for example, will the children playing in the museum grounds be protected and separated from the customers of the bar drinking outside ?

If the idea is to partition off the café terrace area, then Brighton & Hove's own planning policies need to be invoked as this application would be contravened. Indeed, with reference to the Grade II listed Jaipur Gate, section HE3 section 8.12 of the adopted local plan states :

*HE3 Development affecting the setting of a listed building Development will not be permitted where it would have an adverse impact on the setting of a listed building, through factors such as its siting, height, bulk, scale, materials, layout, design or use.*  
**8.12 8.13 8.14 The setting of a listed building is often an essential part of the building's character, especially if a garden or grounds have been laid out to complement its design or function. It will rarely be considered appropriate to develop within the grounds of a listed building or to partition off a garden to a listed building, particularly where the remaining grounds would appear mean or undersized relative to the size and status of the listed building.**

Furthermore, with reference to the Conservation Area, section HE6, section d states :

***Proposals within or affecting the setting of a conservation area should preserve or enhance the character or appearance of the area and should show:***

***d. the retention and protection of trees, gardens, spaces between buildings, and other open areas which contribute to the character or appearance of the area;***

*Proposals that are likely to have an adverse impact on the character or appearance of a conservation area will not be permitted.*

and 8.21 states :

*There are 33 conservation areas in Brighton & Hove, in which areas the planning authority has a duty to pay special attention to the desirability of preserving or enhancing their character and appearance. For each conservation area the council has, or is in the process of preparing, an individual character assessment and visual appraisal detailing the area's distinctive qualities. When considering proposals affecting a conservation area, including changes of use and traffic calming measures, the planning authority will have regard to the need to preserve or enhance the character or appearance of the area as detailed in these assessments / appraisals.*

These are specific planning restrictions in place to protect the architectural and social character of this Conservation Area which would be undermined by this

application. Furthermore, the impact that the extra vehicular traffic and associated parking requirements, increased noise levels, increased foot traffic and the visual impact that this proposal would have on the character and amenity of the Conservation Area would be enormous and detrimental.

Additionally, I ask where these plays and dances and film showings referred to in the application are to be held ? Is the museum use being changed ? Will the art installations, mini cinema and toy museum be removed ? (If so, surely public consultation is appropriate). The reason I ask is that there is nowhere large enough to hold plays, dances and film showings, other than in the grounds. This will obviously be extremely noisy, disruptive and totally incongruous to this quiet corner of Hove. We are not Brighton seafront town centre where such things occur regularly and are catered for. I am afraid that the applicant is playing slowly, slowly catchy monkey here ! First an alcohol licence was granted for 12 events annually, now they are asking for alcohol to be served every day of the week until 11pm !! I fear that the applicant has designs on becoming a theatre / cinema / bar and is doing so, inch by inch in a totally unsuitable residential setting.

A further worry with regard to the Conservation Area is the worry expressed in the Council's own Street Access Issues Report (final vol 2) :

***“When the premises on the corner of Regency Square and Preston Street were converted from a restaurant to a bar, trade waste bins appeared on the pavement (photo 1). The Regency Square Area Society (RSAS) asked Cityclean to take action. It took over two years to get the bins moved. The problem arose because the plans for the bar did not provide for an on-site waste store. These plans were approved by the planning authority, contrary to its own guidelines”.***

The bins referred to above, that it had taken two years to get moved had made the pavement unusable and pedestrians had been forced to walk in the road. Please see this and other Brighton and Hove Council illustrations of this problem below :



Photo 1: corner of Regency Square and Preston Street October 2006  
(now moved)



Photo 2: between Churchill Square and Clarence Square September 2009

So, the question arises, where will all the new bins now necessary to contain all the bottles and cans arising from this application be sited ? I have seen no reference to any new bin store to cope with all this seven day a week activity. Clearly the existing bins will not be big enough, so where in the Conservation Area will this new bin store be sited ? Do the applicants have planning permission for it ? Do they also have Conservation Area Consent ?

On a separate note, the whole proposition is legally impossible anyhow. As I am sure you are aware, Brighton & Hove City Council entered into a 25 year lease in 2020 with The Royal Pavilion and Museums Trust. Please see relevant parts of the lease below :

DATED 1<sup>st</sup> October 2020

**BRIGHTON & HOVE CITY  
COUNCIL**

- to -

**THE ROYAL PAVILION AND MUSEUMS  
TRUST**

---

**LEASE**

- of -

**Hove Museum & Art Gallery, 19 New  
Church Road, Hove, BN3 4AB**

---

Commencing: 1<sup>st</sup> October 2020  
Term of Years: 25  
Expiring: 30<sup>th</sup> September 2045  
Rent per annum: peppercorn

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**Brighton & Hove  
City Council**

Head of Legal Services  
Brighton & Hove City Council  
Hove Town Hall  
Norton Road Hove BN3 3BQ  
Ref: EC717.765/JD

### 3.9. USER

- 3.9.1. Not to use or permit or suffer to be used the Demised Premises or any part thereof otherwise than solely and exclusively for the Permitted Use and in particular not to use or suffer or permit to be used all or any part of the Demised Premises at any time for sleeping or residential accommodation
- 3.9.2. Except to the extent that is in accordance with the Permitted Use not to hold or permit or suffer to be held any sale by auction on the Demised Premises or any part thereof or to sell serve or supply or permit or suffer to be sold served or supplied any intoxicating liquor thereon or therefrom
- 3.9.3. Not to do or commit or permit or suffer to be done or committed upon the Demised Premises or any part thereof any act or thing which shall or may be or become a nuisance annoyance or disturbance to the Council or to the owners tenants or occupiers for the time being of any adjoining or neighbouring property or to the neighbourhood

As you can see, the User of the Demised Premises, the Hove Museum, are not to *“sell serve or supply or permit to suffer to be sold served or supplied any intoxicating liquor thereon or therefrom”*. Therefore, there is no question of alcohol being sold or served on the Hove Museum premises. Full stop. To finalise matters, the User is also forbidden to *“do any thing which shall become a nuisance annoyance or disturbance to the owners tenants or occupiers of any adjoining or neighbouring property or to the neighbourhood”* ..... need I say more ??

Lastly, the notice on the museum railings is dated the 2<sup>nd</sup> July but was put up on the museum railings on the 19<sup>th</sup> July ? Of course I would never imply that this is a cynical attempt to leave as little time as possible for the neighbouring properties to comment, however I'm sure that many residents of the area would think just that ! Curious timing indeed, to put this notice up in the holiday period, when most families are abroad with their children, such as the REDACTED.

Why have none of us received any correspondence about this proposal in the post ? What if I hadn't happened to see the notice on the museum railings ? This is not good enough and the Council needs to be careful in case people (not me of course) start talking about how this smacks of tokenism and looking like a pre-determined council decision to grant its own tenants an alcohol license.....

### Conclusion



As an immediate neighbour, I urge the Licensing Committee to refuse this application for a variation of a premises license in full.

Failing that, the application could be withdrawn, then applicant could be asked to come back with a revised proposal with self-imposed conditions including:

- A strict earlier closing time, no later than 8:00pm, as was imposed at the café in Stoneham Park in June last year
- A blanket exclusion on any outdoor music, drinking, dancing, plays or films
- Professional sound insulation installation of the restaurant / café / bar and management plans thereof
- Proper definition of the outside area referred to in the current application as merely “an area”. Where is this area and what size is it ? How is it defined as separate from the rest of the museum grounds and is this change of appearance compliant with the laws governing Conservation Areas ?
- Information regarding the siting, construction, size and emptying of the required new bin store
- Requirement to obtain all necessary planning approvals in line with Conservation Area requirements and rules

The current application is completely inappropriate for a residential setting and would severely impact the quality of life of those living near the venue.

Thank you for reading this objection.

Yours sincerely,

REDACTED

REP F

**From:** REDACTED

**Sent:** 25 July 2025 14:26

**To:** EHL Licensing <EHL.licensing@brighton-hove.gov.uk>

**Subject:** Objection to Premises Licence Application – Hove Museum, 19 New Church Road, Hove, BN3 4AB

**CH COND END 30.07.2025 VALID PCD & PPN (F)**

REDACTED

Regulatory Services Manager  
Regulatory Services  
Environmental Health and Licensing  
Bartholomew House  
Bartholomew Square  
Brighton BN1 1JP

23<sup>rd</sup> July 2025

**Subject: Objection to Premises Licence Application – Hove Museum, 19 New Church Road, Hove, BN3 4AB**

Dear Licensing Team,

REDACTED

This application is **understandably deeply distressing** for those of us who live in The Gardens, and for others in proximity to the Museum who chose to live next to a designated Quiet Garden – which, to the best of my recollection, Hove Museum Gardens were explicitly designated as on the large and long-standing panel that, *somewhat inexplicably*, disappeared from its position next to the Museum entrance some short while ago.

I am resident at REDACTED,. I have just had an unbelievably upsetting *Whats App* call with my REDACTED – lasting an hour. REDACTED.

**For the reasons laid out below, this application proposal directly and severely threatens their peace of mind in retirement. Is this really how Hove Council are now treating people who REDACTED.**

**Please reject this application outright – with no right of appeal.**

## **OVERVIEW**

THE GRANTING OF THIS APPLICATION WOULD PROVIDE LEGITIMACY & COVER FOR THE BEHAVIOUR OF ANY PERSON AT ALL, **from Pub Patron or Party-crasher** - WHO WISHED TO DRINK ALL NIGHT AND CAUSE DISTURBANCE IN THE MUSEUM GARDENS

## **THE APPLICANT**

For anyone who can read and think simultaneously, the application clearly requests an instant transition from:

On the one hand:

**Daytime Cultural Centre with Café attached** – all of which does, in fact, currently serve the community well, and causes nuisance to no-one.



To, on the other:

**Late Night, and Day, Loud Music, Pub + Very-Loud Events Space – with limited room inside but unlimited overspill Garden Space outside** – which will cause disturbance and distress to many of us.

The Museum's much vaunted Creative Cultural Function, its current *raison d'être*, gradually becoming an afterthought in the minds of RPMT.

There is **a glaring insidiousness surrounding this particular application**. I am told that not one of the households in Pembroke Gardens was given notice by mail. The application is dated **2<sup>nd</sup> July**. The first time any of my neighbours saw the notice on the Museum railings was **19<sup>th</sup> July** – and remarked that it was not in evidence the previous day - giving prospective objectors a window of only **11 days** to

- a. **Even Notice** the **small** poster, and
- b. Contact the appropriate authorities – and with certainly very little time to organise collective countermeasures.

Additionally, the **REDACTED**, when many residents REDACTED.

**This is NOT the behaviour of an applicant who is well-intentioned.** Their strategy smacks of **Sharp Practice** - and does little to inspire confidence in any notion that, once they are granted what is effectively **carte blanche to generate noise from early morning right through to midnight** (early delivery vans, bulk bottle disposal, garden table clear up, loud group customer departure and taxi arrival/departure ...) they will in any way consider the impact of the **Pub** on neighbours

**But even if they had exercised timely transparency.** The Gardens have always been a quiet residential area – **two hundred yards from New Church Road, where every third building seems to be a pub or a restaurant. Do we really need another?**

## **NOISE – Health and Wellbeing**

Granting the application would not only **put an end to a Quiet Space in a world filled with noise** but would severely **impact the health and well-being** of local residents. YouGov figures indicate that 60% of us go to bed between 9.30 and 11.00 – many go earlier. Any establishment that serves alcohol from 10.00am until 11.00pm generates **residual noise well before until well after that time**. However, it would not be the noise alone that would disturb our sleep - but the **constant THREAT of noise hanging over us**.

**The obvious outputs** (there may be others) from this attempt to ruin the peace and quiet of the neighbourhood would be as follows:

- **Bass and drums and amplified vocals (and crowd sing along/applause)** from any live band would reverberate through Museum walls which are old and certainly not sound-insulated – **keeping residents awake**.
- Disturbance from any Outside Event whatsoever would be **immeasurably worse**.
- **Music from seafront music events**, carried by the wind, often sounds as though it comes from right next door. **What will actual next-door music be like?**
- **In practice**, the side door being constantly open to facilitate movement between **Pub** and Garden (*It is currently used in this manner for restaurant service*) for smokers and overspill drinkers would exacerbate this.
- The large **alcohol-fuelled group congregating outside the door**, comprising smokers and people who just *prefer* to drink outside – an integral feature of any pub with limited space - would generate as much noise as they wished – **all night**.
- If the main bar is situated in the larger first room on the right (Because the **Pub will certainly eat, damagingly into the Creative Mandate and space usage of the building**, there will be noise at the front too.

- The increasing number of garden tables currently used during the daytime would be filled with night time drinkers.
- And if that became habitually the case, as it would, **more garden tables would soon be added.**
- The night time banging of car doors and revving of engines in the street would increase dramatically.
- The increased late-night socialisation of the space would **re-attract a number of alcoholics/drug-users** to the area – because they like company. This was a REAL problem in the past but has now gone away. **The Pub will encourage its return.**
- However, and far more seriously in terms of noise, the Extremely Welcoming “**bring your own bottle**” atmosphere of outside drinking combined with **completely open and uncontrolled garden access** would be attractive to **any group wishing to crash the party with their own Carry-In alcohol stock** – further raising the noise level.
- **This would be particularly attractive for under-age drinkers, for whom the large populated garden space would provide perfect camouflage!**
- And, given free range, the operators would be able to rent out the space for celebratory events, whose very nature and central function **Demands a great deal of noise – whether daytime or nighttime.**
- **BROKEN GLASS BINS:** These will certainly be filled every night **with bottles sold by the Pub - and some of those brought in by wandering outsiders – except for the ones, whole or broken-and-sharded, which will inevitably be left lying around.**  
Most councils ask ordinary residents not to fill these out of consideration for neighbours. The evidence so far is that, for RPMT, “**Consideration For Neighbours**” is a foreign country.
- The culmination of all this would be that Residents who want to: enjoy a quiet evening meal, **or** a family conversation, **or** watch TV, **or** work from home **or**, as mentioned, **sleep at a reasonable hour**, will be unable to do so.

## BREAKING THE LAW

What is **incredibly puzzling** is that RPMT, who purportedly work on behalf of Hove Council, are putting in place the project of a **New Pub**, the declared running protocols of which clearly fly in the face of local **bylaws** that the Council is legally mandated to uphold. Point 15 of those **bylaws - not guidelines; not advisable behaviour – but LAWS**, states:

### Noise

*No person in the ground shall, after being requested to desist by an officer of the Council, or by any person annoyed or disturbed, or by any person acting on his behalf:*

- *by shouting or singing*
- *by playing on a musical instrument; or*
- *by operating or permitting to be operated any radio, gramophone, amplifier, tape recorder or similar instrument; cause or permit to be made any noise which is so loud or so continuous or so repeated as to give reasonable cause for annoyance to other persons in the ground.*

The current license, if granted, **would necessarily involve RPMT in constant, direct, blanket contravention - or the facilitation and encouragement of contravention - of all three clauses.** There might also be the additional issue of drunken football games, which also flaunt the bylaws.

Effectively, we **neighbours live “in the ground”** – and **would certainly physically BE in the ground** if we came out to complain about intolerable noise or behaviour. Does this mean that, in order to have a peaceful existence, we would be **expected by the Council** to

constantly stop whatever we are doing in the evening, or get out of bed, to go and **argue with the operators of the Pub** and/or **the customers who are disturbing the peace**. Then call the police, who will be too busy to come. Then be accused of harassment for delivering a reasonable, lawful request for quiet.

The same would apply to anyone wanting to walk their dog calmly, or trying to get their baby to sleep, late night, in a push chair.

### **Obstruction**

17. No Person shall in the ground:

- intentionally obstruct any other person in the proper use of the ground or behave so as to give reasonable grounds for annoyance to other person in the ground.

From past personal experience of both myself and my wife, the likelihood of **uninvited drunks and drug users, encouraged by the Pub's presence**, making people feel uncomfortable is extremely high. I will spare you the detail.

As previously mentioned, this problem has now gone away. **It will return.**

## ENVIRONMENTAL – Health & Safety

Once RPMT have transformed the Museum Gardens into **THE** place to bring yourself. **And** your friends. **And** your bottles. **And**, potentially, your drugs for a late-night party – **because obviously everybody in the neighbourhood is doing it**, someone will have to clear up the mess.

In a normal Pub, the staff are responsible for, and have some level of control over, the behaviour of patrons. Is it really credible that RMPT, whose clear sole objective here is to turn a profit, whatever the outcomes, will employ enough staff to do the following:

- **Control** the behaviour of anyone-and-**everyone who brings drink and drugs**, not only to the outside space the Pub officially designates, but to anywhere else in the Gardens.
- **Clear** up drunkenly jettisoned cans **and** bottles **and** possibly needles (we have had this before) **in the dark**, in the immediate aftermath of every evening's drinking – **from wherever the jettisoned materials may be**.
- **Comb the entire Gardens (1)** very early the following morning when the light is better – to ensure that **missed cans and broken wine and beer bottles** do not remain - so that dogs on their early morning walk – **and later, children, who have to right to a safe place to play** - do not lacerate themselves.
- **Comb the entire Gardens (2)** very early the following morning when the light is better – to ensure that **any needles are not left lying around**

**This is not speculation.**

**This is not fiction.**

**This is not hyperbole.**

**These are real problems that we have faced in the past**

**And all of this** will be **kick started** by a Trust whose mandate from the council/community it serves should surely be that of a doctor, "Do no harm."

Please do not enable the RPMT in this insidious attempt to disturb both the **Peace, Quiet and Safety of the Gardens for Everyone** - and the **neighbours' quiet enjoyment of our homes**.

Thank you.

REDACTED

REP G

**From:** REDACTED

**Sent:** 24 July 2025 17:21

**To:** EHL Licensing <ehl.licensing@brighton-hove.gov.uk>

**Subject:** 1. Objection to Premises Licence Application – Hove Museum, 19 New Church Road, Hove, BN3 4AB

**CH COND END 30.07.2025 VALID PCD & PPN (G)**

REDACTED

Regulatory Services Manager  
Regulatory Services  
Environmental Health and Licensing  
Bartholomew House  
Bartholomew Square  
Brighton BN1 1JP

23<sup>rd</sup> July 2025

**Subject: Objection to Premises Licence Application – Hove Museum, 19 New Church Road, Hove, BN3 4AB**

Dear Licensing Team,

REDACTED and I was informed of the situation regarding RPMT only three days ago by one of my neighbours.

This application is **understandably deeply distressing** for those of us who live in The Gardens, and for others in proximity to the Museum who chose to live next to a designated Quiet Garden – which, to the best of my recollection, Hove Museum Gardens were explicitly designated as on the large and long-standing panel that, *somewhat inexplicably*, disappeared from its position next to the Museum entrance some short while ago.

## **OVERVIEW**

THE GRANTING OF THIS APPLICATION WOULD PROVIDE LEGITIMACY & COVER FOR THE BEHAVIOUR OF ANY PERSON AT ALL, **from Pub Patron or Party-crasher** - WHO WISHED TO DRINK ALL NIGHT AND CAUSE DISTURBANCE IN THE MUSEUM GARDENS

## **THE APPLICANT**

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On the one hand:

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To, on the other:

**Late Night, and Day, Loud Music, Pub + Very-Loud Events Space – with limited room inside but unlimited overspill Garden Space outside** – which will cause disturbance and distress to many of us.

The Museum's much vaunted Creative Cultural Function, its current *raison d'être*, gradually becoming an afterthought in the minds of RPMT.

There is **a glaring insidiousness surrounding this particular application**. I am told that not one of the households in Pembroke Gardens was given notice by mail. The application is dated **2<sup>nd</sup> July**. The first time any of my neighbours saw the notice on the Museum railings was **19<sup>th</sup> July** – and remarked that it was not in evidence the previous day - giving prospective objectors a window of only **11 days** to

- c. **Even Notice** the **small** poster, and
- d. Contact the appropriate authorities – and with certainly very little time to organise collective countermeasures.

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**But even if they had exercised timely transparency.** The Gardens have always been a quiet residential area – **two hundred yards from New Church Road, where every third building seems to be a pub or a restaurant. Do we really need another?**

## **NOISE – Health and Wellbeing**

Granting the application would not only **put an end to a Quiet Space in a world filled with noise** but would severely **impact the health and well-being** of local residents. YouGov figures indicate that 60% of us go to bed between 9.30 and 11.00 – many go earlier. Any establishment that serves alcohol from 10.00am until 11.00pm generates **residual noise well before until well after that time**. However, it would not be the noise alone that would disturb our sleep - but the **constant THREAT of noise hanging over us**.

**The obvious outputs** (there may be others) from this attempt to ruin the peace and quiet of the neighbourhood would be as follows:

- Bass **and** drums **and** amplified vocals (**and** crowd sing along/applause) from any live band would reverberate through Museum walls which are old and certainly not sound-insulated – **keeping residents awake**.
- Disturbance from any Outside Event whatsoever would be **immeasurably worse**.
- **Music from seafront music events**, carried by the wind, often sounds as though it comes from right next door. **What will actual next-door music be like?**
- **In practice**, the side door being constantly open to facilitate movement between **Pub** and Garden (*It is currently used in this manner for restaurant service*) for smokers and overspill drinkers would exacerbate this.
- The large **alcohol-fuelled group congregating outside the door**, comprising smokers and people who just *prefer* to drink outside – an integral feature of any pub with limited space - would generate as much noise as they wished – **all night**.
- If the main bar is situated in the larger first room on the right (Because the **Pub will certainly eat, damagingly into the Creative Mandate and space usage of the building**, there will be noise at the front too.
- The increasing number of garden tables currently used during the daytime would be filled with night time drinkers.
- And if that became habitually the case, as it would, **more garden tables would soon be added**.
- The night time banging of car doors and revving of engines in the street would increase dramatically.

- The increased late-night socialisation of the space would **re-attract a number of alcoholics/drug-users** to the area – because they like company. This was a REAL problem in the past but has now gone away. **The Pub will encourage its return.**
- However, and far more seriously in terms of noise, the Extremely Welcoming “**bring your own bottle**” atmosphere of outside drinking combined with **completely open and uncontrolled garden access** would be attractive to **any group wishing to crash the party with their own Carry-In alcohol stock** – further raising the noise level.
- **This would be particularly attractive for under-age drinkers, for whom the large populated garden space would provide perfect camouflage!**
- And, given free range, the operators would be able to rent out the space for celebratory events, whose very nature and central function **Demands a great deal of noise – whether daytime or nighttime.**
- **BROKEN GLASS BINS:** These will certainly be filled every night **with bottles sold by the Pub - and some of those brought in by wandering outsiders – except for the ones, whole or broken-and-sharded, which will inevitably be left lying around.**  
Most councils ask ordinary residents not to fill these out of consideration for neighbours. The evidence so far is that, for RPMT, **“Consideration For Neighbours” is a foreign country.**
- The culmination of all this would be that Residents who want to: enjoy a quiet evening meal, **or** a family conversation, **or** watch TV, **or** work from home **or**, as mentioned, **sleep at a reasonable hour**, will be unable to do so.

## BREAKING THE LAW

What is **incredibly puzzling** is that RPMT, who purportedly work on behalf of Hove Council, are putting in place the project of a **New Pub**, the declared running protocols of which clearly fly in the face of local **bylaws** that the Council is legally mandated to uphold. Point 15 of those **bylaws - not guidelines; not advisable behaviour – but LAWS**, states:

### Noise

*No person in the ground shall, after being requested to desist by an officer of the Council, or by any person annoyed or disturbed, or by any person acting on his behalf:*

- *by shouting or singing*
- *by playing on a musical instrument; or*
- *by operating or permitting to be operated any radio, gramophone, amplifier, tape recorder or similar instrument; cause or permit to be made any noise which is so loud or so continuous or so repeated as to give reasonable cause for annoyance to other persons in the ground.*

The current license, if granted, **would necessarily involve RPMT in constant, direct, blanket contravention - or the facilitation and encouragement of contravention - of all three clauses.** There might also be the additional issue of drunken football games, which also flaunt the bylaws.

Effectively, we **neighbours live “in the ground”** – and **would certainly physically BE in the ground** if we came out to complain about intolerable noise or behaviour. Does this mean that, in order to have a peaceful existence, we would be **expected by the Council** to constantly stop whatever we are doing in the evening, or get out of bed, to go and **argue with the operators of the Pub** and/or **the customers who are disturbing the peace**. Then call the police, who will be too busy to come. Then be accused of harassment for delivering a reasonable, lawful request for quiet.

The same would apply to anyone wanting to walk their dog calmly, or trying to get their baby to sleep, late night, in a push chair.

### **Obstruction**

18. No Person shall in the ground:

- intentionally obstruct any other person in the proper use of the ground or behave so as to give reasonable grounds for annoyance to other person in the ground.

From past personal experience of both myself and my wife, the likelihood of **uninvited drunks and drug users, encouraged by the Pub's presence**, making people feel uncomfortable is extremely high. I will spare you the detail.

As previously mentioned, this problem has now gone away. **It will return.**



## ENVIRONMENTAL – Health & Safety

Once RPMT have transformed the Museum Gardens into **THE** place to bring yourself. **And** your friends. **And** your bottles. **And**, potentially, your drugs for a late-night party – **because obviously everybody in the neighbourhood is doing it**, someone will have to clear up the mess.

In a normal Pub, the staff are responsible for, and have some level of control over, the behaviour of patrons. Is it really credible that RMPT, whose clear sole objective here is to turn a profit, whatever the outcomes, will employ enough staff to do the following:

- **Control** the behaviour of anyone-and-everyone who brings drink and drugs, not only to the outside space the Pub officially designates, but to anywhere else in the Gardens.
- **Clear** up drunkenly jettisoned cans **and** bottles **and** possibly needles (we have had this before) **in the dark**, in the immediate aftermath of every evening's drinking – **from wherever the jettisoned materials may be.**
- **Comb the entire Gardens (1)** very early the following morning when the light is better – to ensure that **missed cans and broken wine and beer bottles** do not remain - so that dogs on their early morning walk – **and later, children, who have to right to a safe place to play** - do not lacerate themselves.
- **Comb the entire Gardens (2)** very early the following morning when the light is better – to ensure that **any needles are not left lying around**

**This is not speculation.**

**This is not fiction.**

**This is not hyperbole.**

**These are real problems that we have faced in the past**

**And all of this** will be **kick started** by a Trust whose mandate from the council/community it serves should surely be that of a doctor, "Do no harm."

In an interesting irony, I have just read through the entire RPMT Service Plan for 2024-25 and a relevant claim caught my eye. ***We are ... loved by locals and treasured by the world .***  
...

Please do not enable the RPMT in this insidious attempt to disturb both the **Peace, Quiet and Safety of the Gardens for Everyone** - and the **neighbours' quiet enjoyment of our homes.**

Thank you.  
REDACTED

REP H

**From:** REDACTED

**Sent:** 24 July 2025 17:30

**To:** EHL Licensing <EHL.licensing@brighton-hove.gov.uk>

**Subject:** Fw: 2. Objection to Premises Licence Application – Hove Museum, 19 New Church Road, Hove, BN3 4AB

**CH COND END 30.07.2025 VALID PCD & PPN (H)**

REDACTED

Regulatory Services Manager  
Regulatory Services  
Environmental Health and Licensing  
Bartholomew House  
Bartholomew Square  
Brighton BN1 1JP

23<sup>rd</sup> July 2025

**Subject: Objection to Premises Licence Application – Hove Museum, 19 New Church Road, Hove, BN3 4AB**

Dear Licensing Team,

REDACTED only three days ago by one of my neighbours.

The perspectives below are shared by my whole family.

This application is **understandably deeply distressing** for those of us who live in The Gardens, and for others in proximity to the Museum who chose to live next to a designated Quiet Garden – which, to the best of my recollection, Hove Museum Gardens were explicitly designated as on the large and long-standing panel that, *somewhat inexplicably*, disappeared from its position next to the Museum entrance some short while ago.

## **OVERVIEW**

THE GRANTING OF THIS APPLICATION WOULD PROVIDE LEGITIMACY & COVER FOR THE BEHAVIOUR OF ANY PERSON AT ALL, **from Pub Patron or Party-crasher** - WHO WISHED TO DRINK ALL NIGHT AND CAUSE DISTURBANCE IN THE MUSEUM GARDENS

## **THE APPLICANT**

For anyone who can read and think simultaneously, the application clearly requests an instant transition from:

On the one hand:

**Daytime Cultural Centre with Café attached** – all of which does, in fact, currently serve the community well, and causes nuisance to no-one.

To, on the other:

**Late Night, and Day, Loud Music, Pub + Very-Loud Events Space – with limited room inside but unlimited overspill Garden Space outside** – which will cause disturbance and distress to many of us.

The Museum's much vaunted Creative Cultural Function, its current *raison d'être*, gradually becoming an afterthought in the minds of RPMT.

There is a **glaring insidiousness surrounding this particular application**. I am told that not one of the households in REDACTED was given notice by mail. The application is dated **2<sup>nd</sup> July**. The first time any of my neighbours saw the notice on the Museum railings was **19<sup>th</sup> July** – and remarked that it was not in evidence the previous day - giving prospective objectors a window of only **11 days** to

- e. **Even Notice** the **small** poster, and
- f. Contact the appropriate authorities – and with certainly very little time to organise collective countermeasures.

Additionally, the **delivery of this manoeuvre at peak holiday season**, when many residents such as myself and my family are away is **certainly no accident**.

**This is NOT the behaviour of an applicant who is well-intentioned**. Their strategy smacks of **Sharp Practice** - and does little to inspire confidence in any notion that, once they are granted what is effectively **carte blanche to generate noise from early morning right through to midnight** (early delivery vans, bulk bottle disposal, garden table clear up, loud group customer departure and taxi arrival/departure ...) they will in any way consider the impact of the **Pub** on neighbours

**But even if they had exercised timely transparency**. The Gardens have always been a quiet residential area – **two hundred yards from New Church Road, where every third building seems to be a pub or a restaurant. Do we really need another?**

## **NOISE – Health and Wellbeing**

Granting the application would not only **put an end to a Quiet Space in a world filled with noise** but would severely **impact the health and well-being** of local residents. YouGov figures indicate that 60% of us go to bed between 9.30 and 11.00 – many go earlier. Any establishment that serves alcohol from 10.00am until 11.00pm generates **residual noise well before until well after that time**. However, it would not be the noise alone that would disturb our sleep - but the **constant THREAT of noise hanging over us**.

**The obvious outputs** (there may be others) from this attempt to ruin the peace and quiet of the neighbourhood would be as follows:

- Bass **and** drums **and** amplified vocals (**and** crowd sing along/applause) from any live band would reverberate through Museum walls which are old and certainly not sound-insulated – **keeping residents awake**.
- Disturbance from any Outside Event whatsoever would be **immeasurably worse**.
- **Music from seafront music events**, carried by the wind, often sounds as though it comes from right next door. **What will actual next-door music be like?**
- **In practice**, the side door being constantly open to facilitate movement between **Pub** and Garden (*It is currently used in this manner for restaurant service*) for smokers and overspill drinkers would exacerbate this.
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Please do not enable the RPMT in this insidious attempt to disturb both the **Peace, Quiet and Safety of the Gardens for Everyone** - and the **neighbours' quiet enjoyment of our homes.**

Thank you.

REDACTED

REP I

**From:** REDACTED

**Sent:** 29 July 2025 16:18

**To:** EHL Licensing <EHL.licensing@brighton-hove.gov.uk>

**Subject:** Variation of a premises license at Hove Museum

**CH COND END 30.07.2025 VALID PPN (I)**

Prevention of Public Nuisance:

To whom it may concern, I wish to make a representation regarding the proposal to extend the license at Hove Museum, 19 New Church Road, Hove, BN3 4AB, to permit the selling of alcohol, playing of live and recorded music, performance of plays and dance, showing of films, from Monday to Sunday 10.00 am to 11.00 pm.

Firstly, I am concerned that this application was only made known by way of an A4 sheet of paper, attached to the Museum gates and was easily missed. I contend that this notice should have been sent to each of the houses in Pembroke Gardens, since these are the premises that would be directly affected by these activities, as well as other nearby premises in New Church Road, Pembroke Avenue and Pembroke Crescent. I would point out that the block of flats, REDACTED, overlooks the Museum and its gardens.

Secondly, where in the Museum is it proposed to have activities needing this extended license? Would they all be indoors, or is it proposed to have outdoor events too? Would outdoor activities require a marquee or similar structure in case of inclement weather? How would the level of sound be kept at a reasonable pitch? Car parking could cause a problem, since many houses in Pembroke Crescent have neither a garage or driveway and an influx of cars would make an already heavily-parked area even more of a problem than it is at present.

Thirdly, I feel this sort of proposed activity is not well suited to a totally residential area. The number of attendees that would be necessary to make any activity pay its way would inevitably generate a level of noise, especially late in the evening at the end of the event, that would be detrimental to the lives of those living nearby.

REDACTED

REP J

**From:** REDACTED

**Sent:** 30 July 2025 13:19

**To:** EHL Licensing <EHL.Licensing@brighton-hove.gov.uk>; Corinne Hardcastle <corinne.hardcastle@brighton-hove.gov.uk>

**Cc:** REDACTED

**Subject:** 1445/3//2025/05456/LAPREV - Hove Museum

REDACTED

Regulatory Services Manager Regulatory Services  
Environmental Health and Licensing Bartholomew House  
Bartholomew Square Brighton BN1 1JP

29<sup>th</sup> July 2025

Dear Sir/Madam,

**Re: Licence 1445/3/2025/05456/LAPREV**

**Variation of a premise licence at Hove Museum, 19 New Church Road,  
Hove BN3 4AB**

**CH COND END 30.07.2025 VALID PPN (J)**

We are writing in connection with the above licence application.

REDACTED, which is adjacent to the gardens at the rear of Hove Museum.

I wish to make the following representations.

1. We are concerned that the variation allows for the current internal licensed hours to 23.00hrs 7 days a week throughout the year as opposed to the current limit of 12 events. This seems like a disproportionate increase, particularly as the property is in a residential area. We would object to any more than 12 organised events continuing until 23.00hrs per year. There would be a huge number of people leaving and taxis arriving late at night if events were allowed to continue to this time. This is a residential area and in no way suited to wedding receptions or similar events in the evenings.
2. We have enquired of the applicant to confirm the use of the outside space. They have replied the variation allows the Cafe to serve alcohol outside until 18.00hrs QUILTY. but it must be at a seated table and in a restricted area which encompasses the front and side of the property and not the rear open space. We would wish to see the



restriction made a condition to the variation of the licence.

3. We object to the licence allowing outside music, live or recorded until 23.00hrs. We appreciate it is not the intention at the moment, but it may be, at a later date, if a licence was granted for outside music till 23.00hrs, 365 days a year. This is a residential area so outside music at night is clearly unacceptable and would mean we would suffer loss of amenity due to excessive noise.

We would ask that these representations are taken account of when considering the variation of the premises licence.

Yours faithfully

REDACTED



## **Appendix E**

### **Hove Museum – Proposed Conditions**

Note: Additional conditions offered up in the application may also be adopted as well as conditions agreed with other responsible authorities.

#### **General:**

1. Authorised staff employed by Sussex Police in the role of licensing officer shall have the right of access to the licensed premises during hours of operation for the purpose of inspection of the premises and premises records in order to ensure the promotion of the licensing objectives.
2. Excluding events: The sale of alcohol and other beverages shall be for consumption by persons seated at tables and there will be no vertical drinking. Substantial food shall be available at all times that alcohol is offered for sale with food menus clearly on display.
3. During events, vertical drinking will be permitted without the need for food to be available. Events will have a risk assessment evidencing steps taken to promote the licensing objectives.
4. If the venue is being used for both an event and open as normal to the public, the relevant conditions above will apply for each area. There will be a clear separation between both operating style i.e., not holding an event in the café while the café is open to the public.

#### **Prevention of crime and disorder:**

5. Subject to GDPR guidance and legislation:
  - (a) Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas, including the entrances/exits to the premises as well as where practically possible any outside space. The system shall be on and recording at all times the premises licence is in operation.
  - (b) The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times.
  - (c) CCTV footage will be stored for a minimum of 31 days
  - (d) The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.
  - (e) The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.

(f) The management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk (or other electronic portable device acceptable to Police e.g. USB) or provide footage via an online link as initiated by Police, without difficulty or delay and without charge.

(g) Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable. This can be via email - [brighton.licensing@sussex.police.uk](mailto:brighton.licensing@sussex.police.uk)

(h) In the event of the CCTV system hard drive being seized as evidence as part of a criminal investigation by Police or for any other reason, the premises will be expected to install a replacement hard drive or a temporary replacement drive as soon as practicable.

6. (a) An incident and refusals log (book or electronic) will be maintained by the premises showing a detailed note of incidents and refusals that occur in the premises. The logs will be inspected and signed off by the Designated Premises Supervisor (or a person with delegated authority) at least once a month.  
(b) The logs should be kept on the premises for at least twenty four (24) months and be available for inspection at all times the premises are open by authorised officers of the Licensing Authority or the police. An incident will be defined as being one which involves an allegation of a criminal offence. Refusals of alcohol for reasons such as underage, no ID and intoxication.
7. SIA licensed door supervisors shall be employed on any occasion when a requirement is identified by the licence holder's written risk assessment or requested by Sussex Police in writing at least 48 hours in advance. The written risk assessment will be reviewed at least once every calendar year. The written risk assessment will take into account information or guidance offered by the police, and also taking into account busy periods such as Bank Holidays, Season Variations and other City Events e.g. Football, Pride, Music Events. The written risk assessment will be available on the premises for inspection by police and authorised officers of the Licensing Authority.
8. The premises will become a member of the Brighton Crime Reduction Partnership (BCRP) or similar scheme approved by the Licensing Authority. The scheme must operate, subject to local coverage, radios and additionally an exclusion/banning scheme of named individuals within both the day and nighttime economy.

**Public safety:**

-

**Prevention of public nuisance:**

-

**Protection of children from harm:**

1. The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age.

The recommended forms of ID that will be accepted are passports, official Photographic Identity Cards issued by EU states bearing a hologram or ultraviolet feature, driving licences with a photograph, photographic military ID, biometric residence permit cards or proof of age cards bearing the 'PASS' mark hologram. The list of recommended forms of ID may be amended or revised with the prior written agreement of Sussex Police, the Licensing Authority and Trading Standards without the need to amend the licence or conditions attaching to it.

2. Signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.
3. (a) The Premises Licence Holder / Management shall ensure that all staff members engaged or to be engaged in selling and or serving of alcohol shall receive induction training. If this training is to be conducted in electronic form, it will at a minimum also include a face-to-face discussion session. This training will take place prior to the selling and or serving of such products and will include:

\*The lawful selling of age restricted products:

Including but not limited to, the requirement for the staff member conducting the transaction to ensure they do Challenge 25 checks regardless of any other staff member / door staff checks that may already have taken place.

\*Refusing the sale of alcohol to a person who is drunk

(b) Further verbal reinforcement/refresher training covering the above will be carried out thereafter at intervals not to exceed 8 weeks, with the date and time of the verbal reinforcement/refresher training documented.

(c) All such training undertaken by staff members shall be fully documented and recorded. All training records shall be made available to Sussex Police, officers of the local authority and officers from the Trading Standards team upon request.



## Appendix F

